**Higher Education Student Affairs (M.Ed.) Program
Advisory Board Meeting** **Agenda**
May 2, 2022 at 1pm via Zoom

**Member Introductions**

**Program Announcements since the December 2021 meeting:**

* January: Gwyn joined our team as an intern! (So many projects and contributions!)
* February: Posted the new faculty position (thanks to THIS group and specifically BaShaun!)
* February: April’s [book](https://www.routledge.com/A-Practitioners-Guide-to-Supporting-Graduate-and-Professional-Students/Shepard-Perry/p/book/9780367639884) was published (5 conference presentations Feb-April; 2 NASPA awards)
* Feb/March: Multiple HESA students attended conferences (SEAHO, NASPA, AERA, SEPA)
* March: Admissions/Review - Special thanks to our amazing committee!
* March: Admissions interviews; GA interviews/matches
* March: Multiple students participated in the (online) Graduate Research Symposium
* March: Review of faculty candidates (55+), 9 Zoom interviews
* April: 2 on-campus faculty interviews (Dr. Evatt-Young & Dr. Mueller) Offer being made now!
* April: For the 3rd year in a row, the HESA Graduate Program was a finalist for the University's Program of Excellence Award.
* April: HESA 2022 Student Award Winners announced:
	+ Collin Hill – Outstanding HESA Student
	+ Zach Moffett – Promising Practitioner Award
	+ Kourtney Sandefur – INAUGURAL Alum of the Year Award (specifically for contribution and service to the HESA Program – Congrats!)
* April: April Perry selected as Department Head for Human Services starting July 2022
* May: Wrapping up year 1 of the identity based mentoring program. Sign up to be a mentor for next year here: [HERE](https://wcu.az1.qualtrics.com/jfe/form/SV_55OVaISMZkJlMGO) (*will need to survey folx at some point soon*).
* May: Newsletter out later this week (any additions?)
	+ Add job openings at WCU

**Admissions & GA Updates:**

* Recruitment: national down trend for masters HESA programs continues
	+ 55 submitted apps by the deadline (16 in 2021; 28 in 2020; 38 in 2019; approx. 30 in 2018 and 2017; 10-15/year in 2012-2016) *Note: new software (from App Review to SLATE) allows incomplete apps to be “submitted”*
	+ We received **26** completed apps; offered **22** interviews; conducted **18** interviews
	+ Denied 2 (of the 18); Offered admissions to **16** = 12 accepted (4 declined)
	+ Plus one deferral from last year
	+ We have filled **13** (of 15) spots for Fall 2022 (and one more coming this week) = **14!**
* Total Program Enrollment for Fall 2022: 26 (started Fall 2021 with 28; Fall 2020 with 35)
	+ Continuing Cohort: 9 FT
	+ Incoming Cohort: 12 FT
	+ Part-time Students: 5
* GAship Updates:
* We received funding for 16 GAships from the Graduate School – all 16 have been allocated.
* 4 GAships are being self-funded from Res Life and 1 other (likely QEP) (thank you!)
* 21 students are on assistantships (have capacity for up to 30 with campus partners’ support)
* GA Supervisor Meeting – \*moving to August (date tbd) via Zoom (for training)
* Group Discussions
	+ Thoughts on how to advertise & accurate communicate GAship duties/experiences in placement process- long term project
		- Open houses/on campus interactions
		- Improve online materials (HESA website and/or placement websites)
	+ Issues with inconsistency ability to provide quality workload for GAs, fulfilling duties with undergrad students
	+ Role of generational shift in changing trends
		- Need for financial support, cost of living, student debt, worker rights/benefits
	+ Credentialing conversation in the industry (NASPA piloting this)
	+ HESA hires coming from any masters not just HESA degree-holders
	+ Exploitation of graduate student work & relationship with universities
* *Committee Updates/Report?*

**Fundraising & Alumni Updates:**

* Fundraising Update: Pushing “pause” on accepting funds for the Travel/PD Fund (hiccups in advancement office and accessing funds, launching site, etc)
* Alex Fields sponsored 7 HESA students to participate in TPE – thank you!
* Alumni Relations:
	+ Lots of conference meet-ups!
	+ Hoping to gather hesa alum WCU employees again in Fall 2022.
		- Homecoming too!
	+ Inaugural Alumni Award selected this year! (online nominations – 4 candidates) – Kourtney Sandefur (2017) Winner! *Thank you, selection committee for establishing description, nomination process, and selection!*
* *Feedback/Discussion?*

**Curriculum Update:**

* Elective classes in Spring 2022: Thank you Wes, BaShaun, and Dana!
* April will teach only 1 class per semester as DH
* New faculty will take most of April’s old classes, Lead Class(es), and EdD class(es), and Coordinate Minor
* *Feedback/Discussion?*

**Coming Up:**

* May 4: Comps this Wednesday at 12:30pm in KL102 (and live-streaming on facebook)
* May 6: 12 students graduating (9 have already secured jobs! All have had interviews!)
* Summer: 11 student internships this summer across the US
* Yancey has a [book](https://www.routledge.com/Multiple-Perspectives-on-College-Students-Needs-Challenges-and-Opportunities/Gulley/p/book/9780367333744) coming out this summer
* GA Supervisor Training/Meeting via Zoom: August date tbd
* HESA New Student Orientation – tbd (week before classes start)
* HESA/Division of SA “Welcome Back Mixer” - Tuesday, Aug 23rd (calendar request coming)
* Next Board Meeting: December 2022 (meeting request will be sent)
* Board term endings – special thank you! *Gifts being delivered soon!*
	+ Jane Adams-Dunford (2015-2022)
	+ Zach Moffett (2020-2022)
	+ Edit: Add Lane Perry (rolling out of his WCU administrative role, and not teaching adjunct for HESA anymore)

**Questions/Additional Items?**

Zach idea: alumni recruitment committee team (ie: Alumni Ambassadors)

**HESA Board Members**

**Spring 2022**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|   | **Committees:** |   |   |  |
| **HESA Faculty:** | Recruitment  | Admissions  | Fundraising/Grant Selection | Curriculum |
| April Perry | X | X | X | X |
| Yancey Gulley | X | X | X | X |
| **WCU Staff Board Members:** |  |  |  |  |
| Jane Adams-Dunford (2015-2022) |   | X |   |  |
| Julie Conway (2019-2023) |   | X |   |  |
| Kourtney Sandefur (2019-2023) |  | X |  |  |
| Linda Carmody (2020-2024) |  |  |  |  |
| Alex Fields (2020-2024) |  | X |  |  |
| Brandon MacCullum (2021-2025) |  |  |  |  |
| Carson Williams (2021-2025) |  |  |  |  |
| **Adjunct Board Members:** |  |  |  |  |
| Sam Miller |   |   |  |  |
| Carol Burton |   |   |   |  |
| BaShaun Smith |   |  |   | X |
| Lane Perry |  |   |  X | X |
| Wes Milner |  |  |  | X |
| Dana Patterson |  |  |  | X |
| **Student Board Members:** |  |  |  |  |
| Zach Moffett (2nd year) |  |  |  |  |
| Gwyn Howard (1st year) |  |  |  |  |

**Board Term Endings:**

Jane Adams-Dunford (2015-2022)

Zach Moffett (2020-2022)

*Thank you for your service!*