Students Set Up Authorized Users
Just go to MyCat

Authorized users have access to:

- Receive email notifications as new bills arrive
- View most recent statement and billing history
- See current account activity since last statement
- Make payments using credit card or electronic check

Set Up Authorized Users Today
1. Go to www.wcu.edu and click MyCat.
2. Enter your Student ID and Password.
3. Click Personal Services tab and then Account and Payment Information.
4. Click Bill + Payment.
5. Click the Authorized Users tab.
6. Click the Add an Authorized User button.
7. Provide the e-mail address and click Add User.
8. Authorize the user by entering the last four digits of your student ID and clicking I Agree.
9. The authorized user will receive an e-mail with a link to the website and a password to access your account. The user will be prompted to change the password the first time the account is accessed.

FALL 2008 IS THE LAST SEMESTER BILLS WILL BE MAILED. INSTEAD, STUDENTS AND AUTHORIZED USERS WILL RECEIVE AN E-MAIL TO CHECK THE STATEMENT IN BILL + PAYMENT.
Bill+Payment Available in MyCat

Online Bill Pay
The Easy Secure Convenient Fast Way to Pay Your Bills

Pay Your Bill Online Today
Short on time? Pay your bill online using WCU’s online bill payment service. Online bill pay gives you and your parents 24/7 access to view and pay your bill. 
Easy - Gain immediate access to your current bill, your current account balance, and unbillied student activity. And it's easy to give your parents access too. 
Secure - Pay online using a credit card or electronic check knowing your information is secured using industry standard protection. 
Convenient - Want to know when a new statement is available? Check your email. Access your student bill through a web browser anywhere, anytime. 
Fast - Payments made through our eBill system will update your student account in real-time.

Pick Your Pay Path
...You have a choice!

Pick one of three options to pay tuition:
- **Credit Card**: Pay online with a credit card. Payment may be made with Mastercard, Visa, Discover, and American Express credit cards.
- **Online Check**: NEW! Pay online with a check. (Fill out the online form just like you were writing a check.)
- **Mail Check**: Mail a check to:
  Western Carolina University
  Student Accounts Office
  119 Killian Annex
  Cullowhee, NC 28723

For Online Payments
After clicking the **Pay Button** to make a payment in Bill+Payment:
- Select **Credit Card** to pay by credit card. Provide credit card information.
- Select **Electronic Checking** to pay from your checking account. Provide banking information.

Direct Deposit
The Quick Secure Convenient Confidential Way to Get Your Refunds

Sign Up Today
WCU offers a great service that gives YOU the opportunity to have YOUR credit balance deposited directly into YOUR bank account! 
Quick - You will have access to funds sooner! No more standing in lines or waiting for the mail! 
REFUND CHECKS MAY NO LONGER BE PICKED UP. IF DIRECT DEPOSIT INFORMATION IS NOT PROVIDED, CHECKS WILL BE MAILED TO THE CAMPUS MAILBOX, MAILING, OR PERMANENT ADDRESS (IN THAT ORDER)!
Secure - Direct deposit is added protection against theft or time delays from lost checks. 
Convenient - WCU will deposit your refund directly into your bank account, then send notification of the deposit to you via e-mail so that you know when the money has been disbursed. 
Confidential - We maintain the strictest confidentiality regarding your bank information. We will access your account only to deposit money or correct erroneous deposits.

NOTE: PLUS Parent Loan refund checks must be mailed to the parent unless the parent has indicated the refund should go to the student on the PLUS Certification Form.

It's Easy to Provide Your Bank Information
1. Go to [www.wcu.edu](http://www.wcu.edu) and click MyCat.
2. Enter your Student ID and Password.
3. Click Personal Services tab and then Account and Payment Information.
4. Click Bill + Payment.
5. Click the **My Profiles** tab and Payment Profile.
6. Select **Electronic Checking** as the payment method and Go.
7. Provide bank account information, check box to have refunds deposited and click **Save**.