

## College of Education and Allied Professions Leadership Council

The CEAP Leadership Council met on Monday, October 24<sup>th</sup>, 2022, at 9:00 AM, UC Cardinal Room

**Members present:** P. Bricker, K. Asberg, R. Aton, A. Chapman, L. Hardie, E. Myers, L. Nickles, A. Perry, L. Roberts, C. Rogers, J. Stewart, K. Tracy

**Absent:** K. Winter

**Announcements:**

- Smoky Mountain Marching Band Fruit sales have started, see Kelly Tracy for more details.
- Jenny Stewart shared that the Statesville High School STEP students came to campus on Oct 7<sup>th</sup>. There are 20 students in the group; four who identify as white, the rest identify from a minority group. They are such a fun and sweet group of students. After their visit more of them are considering WCU now than before and more are considering teaching than they were before.

**Guests:** K. Payne, MAPS Office, gave a brief overview of the MAPs office and the work they do.\*\*

**Minutes:** Motion by Lee Nickles and second by Jenny Stewart to approve the minutes dated June 13, 2022, passed unanimously.  
Motion by Lee Nickles and second by Jenny Stewart to approve the minutes dated September 24, 2022, passed unanimously.

### Search Updates:

Unit Heads

Unit	Open Position	Status
PSY	#1580, Assistant Professor: Clinical Psychology	Posted 9/16/22
PSY	#1534, Assistant Professor: Biological, Neuropsychology, or Clinical	Posted 6/7/22
PSY	#231540, Assistant Professor: School, Clinical, or Combined	Posted 9/21/22

#### *Psychology*

Kia Asberg

- Position #1580 – Search committee will be reviewing the candidate pool this week.
- Position # 1534 – Scheduled six candidates for Zoom interviews.
- Position # 231540 – Only one applicant.

#### *Suite 201*

Patricia Bricker

- The Suite 201 ASAs (Trenda Mason) last day is Friday, November 4<sup>th</sup>. Position # 2191 will be posted soon.

### Continuous Improvement:

#### *Strategic Planning and Assessment Day Review\*\**

Lee Nickles

The responses to the SPA survey were overall very positive, especially program work time effectiveness. About 25% of participants responded. Still need to resolve the Biltmore Park faculty coming to Cullowhee issue. Recommended we continue the prep work that we do with the program directors/coordinators beforehand. Need to try and problem solve issues in STL with faculty across multiple programs (and those programs meeting in different places). Concern over CEAP Faculty Spotlights taking up too much time, causing things to run long (both at SPA Day and the Opening of the College meeting). Question about how spotlights are chosen. A suggestion was made that the winner and nominees for the Dean's Research Award be the spotlights for future events.

### Curriculum Update:

Reminder that the deadline is January and not February this year.

Patricia Bricker

PSY has a set of proposals going to the CEAP Curriculum Committee later this week – all involve course numbers changing from 700s to 800s with no other changes. Public School Leadership Changes are also coming. More info at a later date.

**Business Items:  
Dean's Report**

*Campus WOW Factors*

Amanda Chapman

Kim Winter has been asked to be on a committee that is working on highlighting entrances to buildings as part of the campus master plan. They are thinking of signage and branding, just overall bringing focus to what a building's purpose is and the academics that are housed there. Suggestions: The name Killian Annex still aims to confuse students and visitors – is renaming a possibility? Small directories, maybe something bigger? Purple behind the frosted glass areas? Update the trophy case on Killian's 1<sup>st</sup> floor to more current events and things.

**Fiscal Updates**

*Fiscal Report for FY 22*

Lynley Hardie

Lynley shared some links for funding opportunities for Professional Development and resources for paying students and whom to contact if you need help or have questions. Upcoming deadlines: non-recurring requests due to Dean's Office by November 4. They will be available in OneDrive for Leadership Council to review on November 7<sup>th</sup>. Be prepared to rank requests at our November 14<sup>th</sup> Leadership Council meeting. This is money that should be used before June. As a reminder, no new money will be coming in 23-24 due to a reversion. The next spending plan update is due to Lynley on December 9<sup>th</sup>. No word yet on summer money.

**Faculty & Staff  
Senate Updates**

*Faculty Senate*

Kia Asberg

The meeting on September (9/29/22) was mostly updates on the agenda items. They are still working on updating the directions for the student course survey instrument that will be going out. Surveys about the FAD software are coming out in November to Department Heads and Faculty (Department Heads will complete one as a faculty member and the other as their DH role). As for now, this is just data collection, but may be used for justification that the software itself should be replaced with something different.

*Staff Senate*

Lynley Hardie

Staff Senate committees have a lot in the works: ornaments and cookbooks are currently for sale.

**Psychology  
Update**

Kia Asberg

The PSY DCRC is meeting this week – they have 3 faculty going up (one each for reappointment, tenure/promotion, and emeritus). Questions and concerns about 1<sup>st</sup> year faculty (not new to WCUs) having an October deadline because they were employed in other positions. Other issues, Emeritus guidelines in the Faculty Handbook are very vague, stating that the department and the Dean should define excellence. Kia is fielding questions about what the guidelines are and concerns from faculty about voting without a clear set of standards. The suggestion is that this should perhaps go up to the University CRC committee to define.

**Human Services  
Update**

April Perry

The HS DCRC is meeting this week – they have 8 people going up. They are still working on their overlapping grad curriculum project and making progress with disquisition loads. April started a research/passion inventory in hopes of connecting faculty with similar interests. The new LEAP coordinator, Jake McGarity, has started and his office is in KL 206 suite. April noted that if anyone teaches in KL 219 they should shut and lock the door, printing is billed to the COMM Department, and they are worried about overages. Dr. Kofi Lomotey has a new book out. Overall, lots of people doing great stuff in the department. The HS Department is going to try and watch the homecoming parade together if anyone would like to join. Also, a few people are gathering Thanksgiving morning for the Waynesville Turkey Trot is anyone would like to join.

**School of Teaching and Learning Update**

Kelly Tracy

The STL DCRC is also working on TPR items. An ELED student, Zoe Mehdi is on the WCU Homecoming Court. Several faculty have received Intentional Learning Grants in order to take HPE interns to the NCSHAPE Conference. She's had a few folks talk to her about going on Phased Retirement and two who are going on Scholarly Development next academic year. Carrie Rogers is working hard on revisions to the DCRD. Possible changes to the MAT may also be coming.

**Suite 201 Updates**

*Teacher Education*  
None.

Patricia Bricker

*Advising, Licensure, & Student Support Services*

Jenny Stewart

Advising appointed for student registration has started, so the advisors are hard at work. Advising Day is next week on Tuesday, November 1<sup>st</sup>.

*Office of Field Experiences*

Amanda Chapman

Internship placements are going to start getting arranged this week. Intern II events are also getting to ramp up, please encourage students to attend. A reminder that there are two sessions for Youth Mental Health First Aid, one in Cullowhee, the other at Biltmore Park. The Cullowhee session is full, but they are waitlisting people. Biltmore Park still had some availability.

*Technology / Assessment*

Lee Nickles

Reminder that the college is charged for every computer and computers over 5 years get charged extra. If you have an old device, it is probably worth submitting a request for the budget process to get an updated device. KL 102 has new smart boards up, with options for collaboration stations. Still working on an audio upgrade, hopefully, those parts will get here in December for use in January. If you are interested, contact Lee for a 20-minute demonstration. He's currently working on a report for the Teacher Education Licensure Date for the Chancellor as an option for the new funding model, it includes both undergraduate and graduate data. Overall, CEAP does great in this area and he'll share the report when he is finished.

**Information Only**

None.

**Discussion:**

*Understanding & Supporting Online Students\*\**

All

Students (mostly undergraduates) were sent an Online Satisfaction Survey – BK is the only online UG program within CEAP. Discussion ensued.

**Strategic Planning and Innovation:**

**Celebrations & Pain Points**

*Celebrations*  
None.

All

*Pain Points*  
None.

All

**Think Tank & Follow Up**

*Think Tank*

April Perry

April came with several ideas and managed to have time to discuss two of them. First, the Equity Summit was hosted last year, Heidi Von Dohlen's grant paid for it. It seemed to be a great success but required a lot of human power and planning, Educational Leadership would love to continue it. Still, it is not sustainable in its current format – it needs to be a departmental, College, or even University event. Discussion ensued. Second, the Advisory Partnership Dinner was hosted pre-Covid, and CEAP sponsored a dinner for advisory council partners. April has a background in fundraising and had several ideas on how the College could maximize this event. Discussion ensued.

**2022-23 Leadership Council Meetings (Think Tank Assignment)**

- September 26
- October 24 (Human Services)
- November 14 (Psychology)
- December 5 (Assessment)
- January 9 (School of Teaching & Learning)
- February 13 (Teacher Education/Accreditation)
- March 13 (Field Office)
- April 10 (Advising, Licensure, Student Support)
- May 15
- June 12

**Important Dates**

- ⇒ August 17, WCU Opening Meeting ^ +
- ⇒ August 17, CEAP Opening Meeting \* ~
- ⇒ August 19, Convocation ^
- ⇒ September 16, SPA Day 1 (staff attend as assigned by unit head) \* ~
- ⇒ December 9, CEAP Holiday Luncheon
- ⇒ December 17, Commencement ^
- ⇒ January 27, CEAP SPA Day 2 \* ~
- ⇒ April 21, CEAP State of the College \* ~
- ⇒ April 24, CEAP Honors & Awards ^
- ⇒ TBD, WCU Awards ^ +
- ⇒ May 12 & 13, Commencement ^

\* Events that are non-negotiable, required events for faculty (barring an emergency, of course)

~ Events non-negotiable, required events for staff (barring an emergency, of course)

^ Event that *all faculty should* attend

+ Event that *all staff should* attend