

College of Education and Allied Professions Leadership Council

The CEAP Leadership Council met on Monday, March 13, 2023, at 9:00 AM, Killian 102

Members present: K. Asberg, P. Bricker, A. Chapman, L. Hardie, E. Myers, L. Nickels, A. Perry, L. Roberts, C. Rogers, J. Stewart, K. Tracy

Absent: K. Winter, R. Aton

Announcements: Congratulations to Jenny Stewart becoming Dr. Stewart and Patricia Bricker on her appointment to the Robinson Distinguished Professor.
CEAP Pi Day is tomorrow in KL 202.
Jenny Stewart attended the BT Symposium last week and was a success.

Guests: None.

Minutes: Motion by Lynley Hardie and second by Lisen Roberts to approve the minutes dated February 13, 2023, passed unanimously.

Search Updates:

Unit Heads

Unit	Open Position	Status
STL	#230965, Goodnight Distinguished Professorship of Early Literacy	Posted
HS	#001505, Assistant/Associate Professor: Counseling	Posted
HS	#192772, Fixed-Term: Counseling	Posted

School of Teaching and Learning

Goodnight – posted, no applications yet, sharing with colleagues in literacy. LC members can share on LinkedIn and other places.

Human Services

Counseling positions – Applications are coming in. Committee is scheduling the first rounds of zooms.

Suite 201

Associate Dean candidates are interviewing week of March 20th. Director of Teacher Education candidates interviewed last week.

Continuous

Lee Nickles

Improvement:

*College-wide CIR Feedback***

Director of Assessment and their committee sent feedback to Lee and program coordinators. Lee will send out this documentation to DH's following this meeting. Lee shared his rubric with matrix by department/programs, see in shared folder. He shared that overall, "Ours looked good," and he is happy with the overall outcomes and production. Provided more feedback and how to use this during SPA day next year and PD leading up to SPA day.

Fall SPA Day Online Only Proposal – Move to table this until next Leadership Council Meeting.

Curriculum Update: *Administrative Course Clean Up***

Patricia Bricker

Associate Dean's Council is tasked with reviewing courses in the catalog that haven't been offered in a long time. Each college/department needs to review the list of courses provided and mark the classes that should be deleted. See Patricia's handout on these courses, have program coordinators to look over the list. Mark in red the ones to delete and mark green on the ones to keep. Deadline is mid-April. Communicate with Patricia soon on updates from your programs.

*Curriculum Update***

See attachment in folder. Curriculum committee meets one more time for this year. Work underway. More proposals coming by the deadline from PRM.

**Business Items:
Fiscal Updates**

Lynley Hardie

Second Summer Allocation

Funding is still available for summer funds, please email your requests to Lynley and Kim for items, travel, extra comps, etc, as soon as possible.

General Updates

Equity Summit

April Perry

Next planning meeting on 3/14/23, updates coming soon.

**Faculty & Staff
Senate Updates**

Faculty Senate

Kia Asberg

Compelled Speech policy: Chancellor reassured that it mainly related to employment searches and interviews. Course evaluation procedures were voted on, and they're discussing the impact and future needs for DCRD's. Have non-tenure track faculty on the DCRD committees without using the name non-tenure track.

Staff Senate

Lynley Hardie

No updates.

**Psychology
Update**

Kia Asberg

Mickey Randolph's retirement party. Save the Date: April 28th 11-12:30, UC Illusions. Ethan Schilling out on leave. Lori Unruh is the point person for SSP, program director, supervisions, data collection, etc. Candace Boan-Lenzo is covering courses for Ethan. Lori Unruh to be Clinic director July 1. Nathan Roth returning to faculty.

**Human Services
Update**

April Perry

Counseling Symposium, HESA & EDD admission Interviews, and EOE Thesis Presentations this week. PRM traveled for spring break, Counseling is waiting for CACREP for a site visit. New community space, KL 209. Lisen rolling off Assistant DH, applications due this week for next ADH, and working on updates to DCRD. Discussion ensued.

**School of Teaching &
Learning Update**

Kelly Tracy

Carrie working hard on DCRD work, especially in regard to service. UP, their site visit is coming up in a couple weeks. Lisa Bloom & Ellie Blair start their 3 years phased retirement next year. Reid 108 furniture refresh orders are in and being installed at the end of April. Bethany is going through some severe medical issues and going to many doctor's appointments.

Suite 201 Updates

Teacher Education

Patricia Bricker

Looking at measures for DEI in candidates, conversations, going through the journey, looking to refresh documentation and processes.

Ways to support students with disabilities in Teacher Ed, getting in this info to faculty on processes, services, and opportunities for these students.

CMM Retreat next week, working with this group to dig in and plan for future.

Advising, Licensure, & Student Support Services

Jenny Stewart

Advising is wrapping up and then looking towards retention and check-ins.

STEP at WCU back in Cullowhee next week for their second visit, attend Amanda's class and visit local school, visit LEAP, and Charter school in Asheville. Working in a little bit of recruitment.

Office of Field Experiences

Amanda Chapman

Internship placements are happening, 220 to 230 placements. Block apps opening soon.

Technology / Assessment

Lee Nickles

*IT Devices – End of Life** 2 attachments*

IT starting to enforce the 5 year/end of life process/policy. Must take action now! Surplus these devices or complete/submit to the form renew device. The annual fee for these older devices will be higher, \$16 to \$30 each. See Lee and/or Misty for surplus needs/questions.

Discussion:

*CEAP Proposed By-laws Changes and Vote***

All

Leadership Council

Patricia Bricker

Agreed on additional updates of “department head/school director” and changing “his or her” to “their”.

Partnership Advisory Council

Amanda Chapman

Discussion ensued and updates were made and agreed upon.

Assessment Committee

Lee Nickles

Discussion ensued and updates were made and agreed upon.

Leadership Council vote on bylaws changes to Leadership Council committee members.

Carrie Rogers made a motion to accept all changes, Lee Nickles second. No discussion.

Patricia Bricker called for a vote. Unanimously passes.

Partnership Advisory Council and Assessment Committee changes will be brought to State of the College for a college-wide vote.

Strategic Planning and Innovation:

Celebrations & Pain Points

Celebrations

All

Pain Points

All

Think Tank & Follow Up

Teacher Education / Accreditation

Patricia Bricker

How to meet goals for developing new teachers? How do we meaningfully engage our colleagues? Lots of engaging discussing ensued. Next steps; plan a retreat for shareholders and create, circulate survey to students.

***handouts were sent electronically and are stored in the CEAP Share Drive.*

2022-23 Leadership Council Meetings (Think Tank Assignment)

- September 26
- October 24 (Human Services)
- November 14
- January 9 (Assessment)
- February 13 (School of Teaching & Learning)
- March 13 (Teacher Education/Accreditation)
- April 10 (Field Office)
- May 15 (Advising, Licensure, Student Support)
- June 12 (Psychology)

Important Dates

- ⇒ August 17, WCU Opening Meeting ^ +
- ⇒ August 17, CEAP Opening Meeting * ~
- ⇒ August 19, Convocation ^
- ⇒ September 16, SPA Day 1 (staff attend as assigned by unit head) * ~
- ⇒ December 9, CEAP Holiday Luncheon
- ⇒ December 17, Commencement ^
- ⇒ January 27, CEAP SPA Day 2 * ~
- ⇒ April 21, CEAP State of the College * ~
- ⇒ April 24, CEAP Honors & Awards ^
- ⇒ TBD, WCU Awards ^ +
- ⇒ May 12 & 13, Commencement ^

* Events that are non-negotiable, required events for faculty (barring an emergency, of course)

~ Events non-negotiable, required events for staff (barring an emergency, of course)

^ Event that *all faculty should attend*

+ Event that *all staff should attend*