

College of Education and Allied Professions Leadership Council

The CEAP Leadership Council met on Monday, February 14, 2022 at 9:00AM, UC Cardinal Room

Members present: K. Tracy, K. Winter, L. Hardie, L. Roberts, A. Perry, L. Nickles, A. Chapman, C. Rogers, K. Asberg, J. Stewart, P. Bricker, E. Myers, J. Johnson

Absent:

Announcements: Partnership Forum to be led by Advisory Councils.
A. Perry's 1st book out this month!

Guests: None.

Minutes: Motion by L. Nickles and second by L. Hardie to approve the minutes dated 1/24/2022, passed unanimously.

Dean's Report:

- Blue Ribbon Task Force (BRTF) DEI Forum*
- Outside Groups in Buildings – Requests. Spoke with Provost and use best judgement.
- Possible Sp23 Schedule Change – Nothing concrete. Possible Tuesday after MLK Day start.
- BOG on April 5-7 – Try to keep schedules as clear as possible.
- WCU Mission Statement Update – Revision – to BOG for Approval in July '22
- Scholarship Club, 4/22 from 8:00am-12:00pm (free lunch at 12 – same day as State of the College)
– Collaboration with Brad Witzel

Search Committee Updates

Unit	Open Positions	Status
HS	#150711, BK Tenure Track	Interview 2/14/22 – 1 clear top cand.
HS	#4759, Counseling Tenure Track	3 Pending Interviews – 3 top cand. (All zoom due to HI candidate).
HS	#1613 PRM Fixed-Term	1-2 Pending Interview(s).
HS	Higher Education Fixed-Term	w/HR – not yet posted, w/ HR budget.
HS	Grant Coordinator for Principal Fellows	Coming Soon.
PSY	#2061, Gen. Psychology Fixed Term	Posted 11/3/21 – 2 candidates this wk
PSY	#210848, Developmental Psych Tenure Track	Posted 9/30/21 – 2 candidates interviewed.
PSY	#1510, Industrial Org/Personality Tenure Track	Posted 9/30/21 – 1 interview. 4 vetted. 2 nd candidate backed out.
STL	#2125 Administrative Support Associate	Posting Soon – Kimberly Smith new job WCU Admin and Finance
STL	#230942 Inclusive/SPED Tenure Track	Posted 1/27/22 – 18 applicants. Committee meets 2/18
Lab School	#220842 School Nurse	Posted 2/10/22 – Covid Grant.

Continuous Improvement - discussion to take place 2/28/22

Lee

Curriculum - [CEAP Curriculum Update 2022](#)

Deadline 2/18. Curriculog updates complete.

Patricia

Business Items

- A. *Fiscal Affairs** – Recurring Budget Requests - [Recurring Requests 2022](#) (grey highlights funded) 7 Recurring, 4 Non-Recurring

All

Kim/Lynley

HS – Two new Tenure Track positions. 1st done, 2nd from initial ask.

PRM contributing to liberal studies across WCU.
BK – Request for new faculty line. Additional faculty needed.
Ranked after PRM, however both needed.
Discussion ensued.

STL - #1 Request, Fixed Term, serves 100-150 students/semester
Currently, the college funds one & Admin & Finance funds the other.

#2 Program Coordinator – University Participant Program. 12 mo.
HB 1105 \$28, 455 (could fluctuate).

#3 Special Education/Inclusive Education
Dr. Bloom stepping out of Distinguished Professorship (must be internal & full professor) and may create a gap if/when retires.
Discussion ensued.

PSY – #1 APA annual membership dues for accreditation & APPIC Doctoral Match Program Associates (DPA) membership (2000 hr.) required for PsyD students to register for the internship match.
Credited retroactively.
\$4500 maximum for both. Supported.

#2 1 PsyD GA position (\$20,000) – originally assigned to the McKee Clinic fund.
Ask – University to take over one of five positions, freeing up clinic funds.
Discussion ensued.

Suite 201 - #1 Field Supervisor positions
Low salary not satisfactory for qualified candidates
Slide detailing current v. proposed intern compensation. Paying per intern allows for flexibility.
\$25,200 total increase.

#2 Advisor Position – 39% over capacity Professional. 150% over Senior Advisor. 172% over capacity Director & Coordinator.
Currently four full-time advisor, and one Senior Advisor (who is half-time)
Discussion ensued.
\$36,000 + fringe
Discussion ensued regarding support, contracts, and workload.
Supervisor Pay now funded mostly by Residential Adjunct pool and remainder by Distance.

#3 – Annually renewing subscription of Acrobat Pro. Bulk Rate \$15,000.

CEAP - #1 Call Me MiSTER Program.
Annual budget for annual recurring costs:
Marketing & recruitment (\$5000).
Supplies & materials (\$5000).
Professional development, internship experiences for MiSTERS and faculty (\$20,000).

*Requests – List sent via email by Lynley to rank.
Motion by A. Perry to rank individually and reconvene. Passed unanimously.

Initial Rankings:

1. Field Supervisor Pay Increase
2. BK Tenure Track Faculty Position
3. Academic Advisor Position

4. PRM/EOE Tenure-Track Faculty Position
5. University Participant (UP) Program Coordinator
6. Health Liberal Studies Fixed-Term Positions
7. PsyD Assistantship – McKee Clinic
8. SPED
9. APA and APPIC Membership dues/fees
10. Call Me MiSTER Program
11. Adobe Acrobat Pro DC for all CEAP employees (Qty-120)

Discussion ensued.

Consensus to keep as is.

*Recurring Budget Hearing - 18 pt. font, 1 slide, & 5-6 minutes/item

- B. *Culture on Campus – Also on agenda for 2/24* Kim
 COVID – absences apparent

Please Note – Business Items & Updates Below will be Covered as Time Allows

- C. *Strategic Plan (College-wide or Departmental)* Kelly
- a. Initiative 1.4.1 – Conduct and use the findings of a needs assessment to determine courses and programs that could be offered in online formats.
 -Written pre-COVID. Will provide rubric & rationale doc. use in Fall 2020
 - b. Initiative 1.4.2 – Provide staff/faculty development opportunities and support to enhance the number and quality of distance education courses and programs, with specific attention to technology needs.
 -University-wide. Discussion ensued.
 -Lee will share report when received.
 -Coulter Faculty Commons
 -Stipends
- D. *WCU Magazine Sponsored Support* Kim
- a. Offering academic college advertisements \$ (discussion ensued)
 - i. \$750/half page
 - ii. \$1500/full
 - b. Twice/year
 *Email Kim by 2/18
- E. *Faculty Senate Update - Student Perception of Learning* Carrie
- F. *Staff Senate Update* Lynley
- G. *Psychology Update* Kia
- H. *Human Services Update* Lisen
- I. *STL Update* Kelly
- J. *Suite 201 Updates* Patricia
 Teacher Education Jenny
 Advising, Licensure, & Student Support Services Amanda
 Office of Field Experiences Lee
 Technology/Assessment
- IT is working on Communications strategy. Compliance with Emergency Calls.
 - Looking to cut funds – phones. Provost denied. Would be University-wide decision.
- K. *CEAP Update*
 -TPR - all appointed!

Important Dates

Leadership Council Meetings, Monday's

February 28

March 21

April 4

April 25

May 9
May 30

June 13

Other Important Dates

- *Assessment Day, 1/28/22 (~some staff are required to participate)
- Recurring Budget Requests due to Dean's Office (Lynley), 2/4/22
- Recurring Budget Discussion at LC, 2/14/22
- Partnership Forum, 3/28/22
- ^+CEAP State of the College, 4/22/22
- ^+Honors and Awards, 4/25/22

*Events that are non-negotiable, required events for faculty (barring an emergency, of course)

~ Events non-negotiable, required events for staff (barring an emergency, of course)

^ Event that all faculty *should* attend

+ Event that all staff *should* attend