

## College of Education and Allied Professions Leadership Council

The CEAP Leadership Council met on Monday, December 13, 2021 at 9:00AM, UC Cardinal Room

**Members present:** K. Tracy, K. Winter, L. Hardie, P. Bricker, L. Roberts, A. Perry, L. Nickles, E. Myers, A. Chapman, C. Rogers, A. Malesky, J. Stewart

**Absent:**

**Announcements:** Jillian introduction.  
Alvin's last LC.  
Brandi Tiernan delivered her twins, a boy and a girl. There is a meal-train if anyone is interested.  
Rena's wife in HS is scheduled to be induced today.

**Guests:** Benjamin, Zoe & Alex. Recruitment and retention efforts regarding social media.  
  
Rebrand/Created brand to make it visually appealing. Posting on MWF. Mountain Monday/Whee Wednesday/Faculty & Staff Friday. Promote diversity and inclusion. Tracking goals and outcomes. LC agreed to allow them to change the Suite 201 Instagram page to WCU CEAP to promote the whole college. Following college regulations.

**Minutes:** Motion by Lee Nickles and second by Alvin Malesky to approve the minutes dated 1/22/21, passed unanimously.

### Dean's Report:

- Enrollment – Kim shared point in time data for applications, commitments, etc. Trending well for Fall 2022.
- Raises – All are up to date on information. Equity raises have been in conversations.
- Retention (SP22 – F22)
- Marketing/Communication – Viewpoint Project. Commercial and six-minute video are finished. Own video and can have access. Homework: send email to leaders and coordinators for ideas.

### Search Committee Updates

Unit	Open Positions	Status
HS	#150711, BK Faculty	Posted 10/1/21
HS	#4759, Counseling	Posted 12/1/21
HS	#5119 Counselor for Project Discovery	Posted 12/1/21
PSY	#2061, Fixed Term Faculty	Posted 11/3/21
PSY	#210848, Tenure Track Faculty	Posted 9/30/21
PSY	#1510, Tenure Track Faculty	Posted 9/30/21

### Continuous Improvement

Patricia/Lee

- Assessment Day Draft Plans. Link to materials:  [Assessment Day 2022\\*](#)  
See three attachments – meeting/training on zoom/ recording for those who can't attend.  
Jan 13 – Program Coordinator Meeting.

### Curriculum

Patricia

- CEAP Curriculum Update: [See attached](#). \* Reference status of curriculum updates on Patricia's list.
- Academic Space Advisory Board: What is your least favorite classroom/s? Why? (a simple statement)  
-Send to Patricia or Kelly Tracy  
STEM was approved by STL and is now at the college level.  
EDCI 430 not showing yet, but this is a process.  
Department Heads speak with Program Coordinators about consults.

## Business Items

<i>Advisory Board Spring Date – Discussion.</i> Monday, March 28, 2022. Virtual.	Kim
<i>Social Media Update –</i> See “Guests”	Jenny
<i>Fiscal Affairs Update –</i> Update scheduled for January	Lynley/Kim
<i>Faculty Senate Update –</i> Project Kitty Hawk – lots of discussion and something to pay attention to. See attachments from Agenda.	Carrie
<i>Psychology Update –</i> Looking forward to winter break Today is Alvin’s last LC meeting. Happy to have served as DH and with Leadership Council	Alvin
<i>Human Services Update –</i> Composting toilet is in! Not open to the public, but part of team development course.	Lisen
<i>STL Update –</i> Reading! Too much v. not enough. Intern, Caleb, at Scotts Creek received praise from a 3 <sup>rd</sup> grader’s parent! Community Colleges will be EPPs	Kelly
<i>Suite 201 Updates –</i> Technology/Assessment - IT Help Desk staff shortages. No support over the weekend.	Lee

## Important Dates

Leadership Council Meetings, Monday’s	
January 10	April 4
January 24	April 25
February 14	May 9
February 28	May 30
March 21	June 13

## Other Important Dates

- \*Assessment Day, 1/28/22 (~some staff are required to participate)
- Recurring Budget Requests due to Dean’s Office (Lynley), 2/4/22
- Recurring Budget Discussion at LC, 2/14/22
- Partnership Forum, 3/28/22
- ^+CEAP State of the College, 4/22/22
- ^+Honors and Awards, 4/25/22

\*Events that are non-negotiable, required events for faculty (barring an emergency, of course)

~ Events non-negotiable, required events for staff (barring an emergency, of course)

^ Event that all faculty *should* attend

+ Event that all staff *should* attend