

College of Education and Allied Professions Leadership Council

The CEAP Leadership Council met on Monday, November 22, 2021 at 9:00AM, UC Cardinal Room

Members present: K. Tracy, K. Winter, L. Hardie, P. Bricker, L. Roberts, A. Perry, L. Nickles, E. Myers, A. Chapman, C. Rogers, A. Malesky

Absent: J. Stewart

Announcements: Jackson County Dept on Aging – Attached information.

Lee: IT has made a substantial campus wi-fi update, is working on the email quarantine feature rules and improvements to the multi factor authentication set up, and Verizon may be installing new cell tower. IT is experiencing a significant staffing shortage, so they do not have any weekend Help Desk support and the Tech Common's hours are limited.

Jillian Johnson's first day as executive assistant is Wednesday, December 1st.

Highlights from Academic Affairs 2020-2021 Booklet. Copy in Dean's office.

Minutes: Motion by Lee Nickles and second by Alvin Malesky to approve the minutes dated 10/25/21, passed unanimously.

Dean's Report:

- Budget Update – A state budget has been signed. The Chancellor has sent out a campus wide email with information related to the budget and WCU. Also included are funding for a new roof and gym floor in Reid and a new HVAC system in Killian. More details will be shared as they arise, from HR and Provost Office on further details and dates.
- Dale Carpenter Faculty Service Award and Dale Carpenter Staff Service Award. Dr. Carpenter set up an endowment for this award to increase the amount that can be awarded each year so it will match the level of Botner, \$750. Bill Studenc writing up an article.
- Office of Research Administration [Quarterly Report](#) July 1 to September 30, 2021. Discussed and reviewed report.

Search Committee Updates

Unit	Open Positions	Status
HS	#150711, BK Faculty	Posted 10/1/21
HS	#4759, Counseling	Posting Soon
PSY	#2061, Fixed Term Faculty	Posted 11/3/21
PSY	#210848, Tenure Track Faculty	Posted 9/30/21
PSY	#1510, Tenure Track Faculty	Posted 9/30/21
Dean's Office	#2216, Executive Assistant	Jillian Johnson Starting 12/1/21
OFE/STL	#131846, Instructor	Tara Campbell Started 11/1/21

Continuous Improvement

Patricia/Lee

- Strategic Planning day/Assessment Day ([Handout attached.](#))
 - Discussed results of survey from Strategic Planning Day.
 - Discussed suggestions/recommendations for structure of Assessment Day.
 - Scheduled a training session on 1/14/22 for program directors prior to Assessment Day so they will be better prepared for the day.
 - Lee will connect with departments on their plans for that day.

Curriculum

Patricia

- Undergraduate Professional Education Sequence Core Courses (Handouts attached. [Here](#) and [here](#)). There has been considerable discussion about the new course (EDCI 430) that would be either Culturally Responsive Classroom Management or Culturally Responsive Classroom Management and Assessment. We shared the most recent plans at our November PEC and STL meetings. Given feedback after these two events in early November, Patricia sent a survey out related to preferences for this course. The feedback was helpful and showed us that we are truly split in preference (Culturally Responsive Classroom Management and Assessment: 40%, Culturally Responsive Classroom Management: 47%, No preference: 13%) and that we have good reasons for each option. Patricia will meet with stakeholders on Tuesday 11/23 to discuss plans for moving forward. Upon consideration of the work done over the past two plus years, the survey results, and realistic expectations for one course, we have decided to move forward with the focus on Culturally Responsive Classroom Management. Patricia, Kelly Tracy, and Pam Buskey are working together to move this forward.
- Social Justice Minor and SAC ([Link to Handouts](#)). Moving to UCC this afternoon for consultation. **See new ZIP from Patricia for additional documentation on progress/process.** Callie Schulz, Jenny Stewart, and Kelly Tracy – their work made a huge impact on the success of this success.
- Integrated Health Sciences and potential online delivery – Associate Deans Council is reviewing courses with DH's and program directors to see what it would be like to have this on-line. Discussion ensued.
- University Curriculum Committee: Admission requirements and enrollment management have been recent topics of discussion.
- Post Baccalaureate Certificate in STEM Education (Handouts attached. [Here](#) and [here](#).) An additional credential for those with master's degrees for a focus in STEM. Also, considering those interested who don't have a masters. Five courses for certificate.

Business Items

Status of Killian 107 Renovation

Patricia

Larry Hammer has asked for feedback about what it's like teaching in FL 107. Academic Space advisory board is considering what is best when planning renovations there. There seems to be more concern for the lay out of the room over any building noise that may be heard in the room. Share any comments you may have from faculty with Patricia. Considering running a report to see who else teaches/has taught in that room to get their input.

Non-Recurring Budget Requests: Each department shared their non-recurring budget proposals to LC. LC discussed and ranking the requests as follows.

Requests going to the division in the following ranking order:

Rank	Department	Description	Amount
1	Suite 201	Killian 102 Screen Replacements	\$12,894.32
2	PSY	McKee Clinic Smart Screens x 2	\$9,000.00
3	CEAP	Outdoor Picnic Table and Slab	\$7,551.00
4	PSY	Cognitive Neuroscience Lab Computer and Software	\$3,000
5	Suite 201	Killian 102 Audio System Upgrade	\$10,000
6	CEAP	Killian 203 Suite Remodel	\$200,000

Request being funded internally (not in a ranking order):

Department	Description	Cost	Funding Plan
PSY	PCIT McKee Clinic Materials	\$607.70	PSY E&T
PSY	McKee Clinic Protocols	\$5,000	CEAP
HS	Cagoules/Rain Gear	\$1,200	HS E&T
HS	Climbing Spire Inspection	\$450-\$500	HS E&T
Suite 201	Books for Teacher Ed DEI Initiatives	\$1,200	Diversity Fund

Faculty Senate Update

Carrie

Current items for discussion within Faculty Senate: meal swipe for students, Faculty Assembly discussing the Tenure and Promotion processes, the need for a resolution for addressing SAI's, and a future statement on climate/the environment in collaboration with SGA and Staff Senate.

Staff Senate Update

Lynley

Professional Development Award for Staff – EHRA and SHRA
Spring UClub fund raiser in the planning stages – Gala!

Psychology Update

Alvin

This may be Alvin's last LC meeting! We'll miss you, Alvin!
Retirement celebration in the planning stages for McCord, Henderson, and Gordan.

Human Services Update

Lisen

Lisen – Rena's wife is having a baby very soon.

STL Update

Kelly

Heidi Turlington is getting married next month.
UP Program just had their open house with 50 potential students. Sad, because they can only accept 5 or 6 students.
Jenny Stewart is amazing! She does every open house. #1 recruiter. She hired some students to do social media.
Literacy framework - ongoing.
Inclusive Ed doing great curriculum changes...

Suite 201 Updates

Teacher Education

Patricia

Working with and support students as many of their deadlines are coming up.
SUTEF Grants – working on maintenance in processing awards, etc...

Office of Field Experiences

Amanda

Nothing new to report.

TK20 stuff, Misty getting trained up.

Site licensing for TK20 under consideration. WCU would cover the cost instead of the student(s), 49K range.

Important Dates

Leadership Council Meetings, Monday's

December 13

April 4

January 10

April 25

January 24

May 9

February 14

May 30

February 28

June 13

March 21

Other Important Dates

Holiday Desserts 12/10/21 1:00pm – Tent in the courtyard (good weather) or Killian 102 (bad weather)

*Assessment Day, 1/28/22 (~some staff are required to participate)

Recurring Budget Requests due to Dean's Office (Lynley), 2/4/22

Recurring Budget Discussion at LC, 2/14/22

Partnership Forum, 3/28/22

^+CEAP State of the College, 4/22/22

^+Honors and Awards, 4/25/22

*Events that are non-negotiable, required events for faculty (barring an emergency, of course)

~ Events non-negotiable, required events for staff (barring an emergency, of course)

^ Event that all faculty *should* attend

+ Event that all staff *should* attend