

College of Education and Allied Professions Leadership Council

The CEAP Leadership Council met on Monday, January 10, 2021 at 9:00AM, UC Cardinal Room

Members present: K. Tracy, K. Winter, L. Hardie, P. Bricker, L. Roberts, A. Perry, L. Nickles, E. Myers, A. Chapman, C. Rogers, K. Asburg, J. Stewart

Absent:

Announcements: Lisen's niece had a baby. Kim long break which was great after being sick. Program packets.

Guests: None

Minutes: Motion by L. Nickles and second by L. Roberts to approve the minutes dated 12/13/21, passed unanimously.

Dean's Report:

- Enrollment (UG/G) – Last week's data. Only college in Western that is up in enrollment for spring. Can send data weekly if requested. Large graduate dismissal numbers.
- Funding Model – waiting on this, no updates as of yet.
- Bookstore Operations [WCU CBC Analysis FINAL 11.3.21](#) . Difficult bookstore practices. Making big recommendations about changing business model, rentals, etc.
- Non-Recurring Requests – Most of requests will be funded.
- University position allocations from this year's budget process (from enrollment growth funds and we based on the priorities set by Provost's Council) – This year's requests are actually from last year. Two positions (EOE-internally funded & Special Education).
- CEAP reallocations and use of lapsed salaries – Approval from Richard for lapsed salary for fixed-term position (Higher Ed). Debbie Singleton retiring, approved to search for fixed-term position.
- Lucid Press – University will begin to use for creation of marketing materials. Basic templates. Will ask about room for others as well.

Search Committee Updates

Unit	Open Positions	Status
HS	#150711, BK Faculty	Posted 10/1/21
HS	#4759, Counseling	Posted 12/1/21
HS	#5119 Counselor for Project Discovery	Posted 12/1/21
PSY	#2061, Fixed Term Faculty	Posted 11/3/21
PSY	#210848, Tenure Track Faculty	Posted 9/30/21
PSY	#1510, Tenure Track Faculty	Posted 9/30/21

***Remember justification process regarding degree to courses being taught**

Continuous Improvement

Patricia/Lee

Assessment Day

College (45min) and then programs on your own. Let Patricia and Lee know your program plan. Zoom for college-wide portion of meeting.

Curriculum

None

Patricia

Business Items

All

Fiscal Affairs

Kim/Lynley

2nd Quarter CEAP Spending Report [LC FY22 Reporting for Jan 10th.pptx](#)

Everyone is doing a great job regarding spending.

Think about your travel.

CEAP will be supporting other departments with their allocation.
 Summer – keeping funds in the college. Allocations have decreased (no longer get money for Jamaica, not offering as much in terms of curriculum, some programs have additional student fees).
 Salaries not tied to Summer allocations.

Faculty Senate Update – Has not met. In negotiations about beginning of semester. Has FB page. Carrie

Staff Senate Update – No updates yet. PD money still available for staff. Lynley

Psychology Update – Accreditation Psych visit. Working with program coordinators on fall schedule. Kia

Human Services Update – Lisen

Rena back today after birth of Nico.
 Taking FMLA in March. Lisen is very grateful she is back!
 EOE did a travel course for writing. Counseling doing CACREP accreditation self-study for late March/early April.
 Brandy also had her twins.

STL Update – Kelly

The 3pt. shot sticker in the wrong place and it has been moved to the correct spot.
 Lots of curriculum changes.

Suite 201 Updates -

Teacher Education – Patricia out Patricia

Advising, Licensure & Student Support Services – dream moving towards a strength based coaching model. First two coaches trained right before break. Jenny

Office of Field Experiences – 240 students out in field doing internships as of this morning. Amanda

Technology/Assessment – keeping video equipment use towards interns. Faculty move requests to Lee. Survey other EPPs on what they use for TK20. Lee

CEAP Update

Office Furniture package [Furniture Presentation](#) Kim

Have a need and would like something we can act on quickly. Place your orders early (travel money).

STE 203 Renovation Plan KILLIAN 2nd Floor Plan Kim

\$317,000 – Hope for R&R to cover in future.

Send Kim an email about what is incorrect.

Marketing/Communication Ideas – For next LC meeting want short/long term goals & ideas. All

Important Dates

Leadership Council Meetings, Monday's	
January 24	April 25
February 14	May 9
February 28	May 30
March 21	June 13
April 4	

Other Important Dates

*Assessment Day, 1/28/22 (~some staff are required to participate)
 Recurring Budget Requests due to Dean's Office (Lynley), 2/4/22
 Recurring Budget Discussion at LC, 2/14/22
 Partnership Forum, 3/28/22
 ^+CEAP State of the College, 4/22/22
 ^+Honors and Awards, 4/25/22

*Events that are non-negotiable, required events for faculty (barring an emergency, of course)

~ Events non-negotiable, required events for staff (barring an emergency, of course)

^ Event that all faculty *should* attend

+ Event that all staff *should* attend