**On Campus Employment Internship Evaluation for UP Program (Fall 2012 Final)**

**Please complete the following evaluation about the UP Participant who completed a work internship with you this semester and return it to** **cnmoffitt@email.wcu.edu** **or Camp Building, Office 152.**

**UP Participant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Your Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Internship Activity: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **Work Related Behavior** | **Excellent**(demonstrated 90% to 100% of the time) | **Very Good**(demonstrated 80% to 89% of the time) | **Acceptable**(demonstrated 70% to 79% of the time) | **Poor**(demonstrated 60% to 69% of the time) | **Unacceptable**(demonstrated less than 59% of the time) |
| Attendance and punctuality |  |  |  |  |  |
| Hygiene and grooming |  |  |  |  |  |
| Communication skills  |  |  |  |  |  |
| Relations with supervisor and co-workers |  |  |  |  |  |
| Motivation to work and learn |  |  |  |  |  |
| Ability to accept and follow directions |  |  |  |  |  |
| Attention to task and quality of performance |  |  |  |  |  |
| Production speed or production quantity  |  |  |  |  |  |
| Problem solving skills |  |  |  |  |  |
| Enthusiasm on the job |  |  |  |  |  |
| Self-confidence in ability to learn. |  |  |  |  |  |

**Please feel free to offer any comments you wish about the UP program and this particular participant.**

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Please contact Cassie M. Coco, WCU UP Career Development Coordinator at 828-227-3318 if you have questions or concerns about the UP participant or this evaluation. Thank you.