

**2014-15 Faculty Member of the Year Nomination Form**

1. **General Description**
	1. **The Southern Conference will annually recognize members of the faculty who have made a significant impact in the lives of students at our respective institutions.**
	2. **The recipients will be selected by the Southern Conference Faculty Athletics Representatives.**
	3. **All nominations will be submitted electronically to the conference office by November 28, 2014.**
	4. **Review of the nominations will take place the week following December 1st with an announcement being made by January 15, 2015.**
	5. **The nominees will be invited to attend the Southern Conference Basketball Tournament and will be recognized during halftime of the men’s championship game.**
	6. **The Southern Conference will provide tickets/parking/hospitality at the tournament for the winner and up to four persons (the recipient and 3 others). Additionally, the Southern Conference will provide two tickets/parking/hospitality for all nominees (the nominee and one guest).**
	7. **Lodging will be provided for the winner of the Faculty Member of the Year for one night, one room.**
	8. **The winner of the Faculty Member of the Year will be awarded $4,000 by the Southern Conference**
	9. **The process for selecting a nominee shall be left up to each institution.**
2. **Eligibility Criteria. There will be one nominee per member institution. Nominees should be chosen based on the institution’s own criteria, including:**
	1. **Demonstrated service to the institution**
	2. **Proven record of high scholastic achievement among his/her students**
	3. **Recognition for a research project or written academic piece**
	4. **Contributions to campus life**
	5. **Contributions to the institution’s community**
3. **Nominating Criteria and Procedure. Nominations must be restricted to the forms and letters as specified, and the inclusion of items 1-3 will comprise a complete nomination. For WCU applicants, all materials should be submitted electronically to Natalie Broom in the Provost’s Office (****broomn@email.wcu.edu****) by 5:00 p.m. on November 18th.**
	1. **The nomination form;**
	2. **One page letter (front only) that addresses how the nominee meets the aforementioned criteria;**
	3. **Nominee’s current curriculum vita.**

**Nominator**

**Name:**

**Email Address:**

**Phone Number:**

**Nominee**

**Name:**

**Address:**

**City:**

**State:**

**Zip Code:**

**Email Address:**

**Phone Number:**

**Demonstrated and Notable Service to the Institution**

**List up to five instances of demonstrated and noble service to the institution, with the year for each instance.**

**1.**

**2.**

**3.**

**4.**

**5.**

**Proven Record of High Scholastic Achievement among Students**

**Describe the faculty member’s proven record of high scholastic achievement among students.**

**Recognition for Research Project or Written Academic Piece**

**List up to five instances of recognition for research projects or written academic pieces, with the year for each instance.**

**1.**

**2.**

**3.**

**4.**

**5.**

**Contributions to Campus Life**

**Briefly describe how the candidate has made measurable contributions to the betterment of the institution and its campus.**

**Contributions to the Institution’s Community**

**Briefly describe the candidate’s involvement in community activities. Indicate if the candidate served in a position of leadership for those activities, and describe the overall outcome or benefit derived by the community.**