**MINUTES**

**May 7, 2013, 10:00-12:00**

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| **Present** | Mark Lord, Carol Burton, Dale Carpenter, Chip Ferguson, Richard Starnes, Robert Kehrberg, Regis Gilman, Darrell Parker, Marie Huff, Brian Railsback |
| **Guests** | Heidi Buchanan for Dana Sally, Brian Kloeppel for Mimi Fenton |
| **Recorder** | Judy Dillard |

**DISCUSSION**

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| **Graduate School & Research Candidate** | Richard Starnes opened up the meeting by introducing Mimi Fenton as a candidate for the Dean of the Graduate School & Research. Mimi began the interview by expressing her interest, goals, and vision of the position. Council pursued with various questions. |
| **Leadership** | Mark gave an update to the Council of Angi’s condition. The situation is very delicate and will be handled with great respect and dignity. The Chancellor has given Mark full delegation of all Provost duties and responsibilities until further notice. The search committee is in place and Jerry Baker will lead the search process. Right now the plan is to conduct Go-To-Meeting interviews in August, on-campus interviews in September, with a mid-year start date (January 2014). Chancellor Belcher will make all announcements regarding Angi and the leadership plan. |
| **Search Updates** | Associate Provost – the search has been announced and will be an internal search. The deadline for applications is May 20th, committee will begin reviewing applications May 21st, candidates will be selected and interviewed the week of May 27th, and a recommendation will be made to the Chancellor the week of June 3rd.Asst/Assoc VC for International & Extended Programs – the committee has narrowed the search to two candidates. One of the candidates has proven unacceptable and the second candidate is currently being researched and referenced. A July 1st start date is hopeful.Millennium Director - the committee will screen 23 applicants next week and plans to bring candidates to campus the end of June. An August start date is planned.Asst/Assoc VC for Student Success – candidate will meet with committee on Thursday. |
| **Budget** | There’s certainty that a budget cut will happen but still speculation of what the percentage cut might be. A 2-3% cut is expected and Council was asked to treat the previous exercise as the actual cut. Council was also advised to prepare their cuts for 3.5% rather than 3%. Mark stated if everyone proposed 3% as a max cut then the actual cut would be across the board and there would not be any flexibility in the division. The extra ½% will offer flexibility at decision making time.Marie suggested there be a special COD meeting to focus on budget cuts and work through all the colleges’ scenarios. Richard indicated that if incoming freshman statistics remain the same, it will be difficult covering all of the liberal studies and gateway course needs.Much discussion ensued regarding data reports that would be helpful for this process: instructional capacity compared to retention, reports for enrollment, liberal studies, transfer students, distance learning, point in time, etc. If any other reports are thought of, let Mark know. Budget cut decisions might be made while Chancellor Belcher is in China but he will be involved in the process while abroad. Sam Miller will be liaison for the Chancellor. |
| **Program Prioritization** | Council will share with each other the status of their programs as an informative tool for any future budget cuts/discussions.Letters to departments and deans will go out next week. |
| **Respiratory Therapy** | Marie asked Council for advice on how to respond to Mission Hospitals on the possibility of starting a respiratory therapy program at WCU. It was decided that Mark and Marie should meet with Chancellor Belcher for consultation. |