**MINUTES**

**August 2, 2011, 10:00a.m. -12:00 p.m.**

|  |  |
| --- | --- |
| **Present** | Beth Lofquist, James Zhang, Scott Higgins, Robert Kehrberg, Perry Schoon, Linda Stanford, Louis Buck, Brian Railsback, Gibbs Knotts, Regis Gilman |
| **Guests** | Tim Carstens for Dana Sally, Joe Philpott |
| **Recorder** | Anne Aldrich |

**ANNOUNCEMENTS/INFORMATION/MINUTES**

|  |  |
| --- | --- |
| **Minutes** | None |

**DEANS’ ROUNDTABLE**

|  |  |
| --- | --- |
| **State Authorization (Regis)** | Regis met with Mary Ann Lochner and handed out a rough sketch as to what we look like for physical presence this fall. Regis will work with associate deans regarding placement of students for internships, co-ops, etc. On our website we have to show our relationship with every state and out of state students must check ahead – this is a complicated and cumbersome process. All of these students are to be tracked for any changes. |
| **Retention and Enrollment Steering Team (REST) (Brian)** | We plan to emphasize GPA in recruitment efforts. Brian wants to include a bottom line on the SAT which he believes should be 800. We are currently using GA’s bottom number which is lower than 800. Beth asked Brian to get the proposal from Phil Cauley and we’ll add it to the next COD agenda. COD agreed with a score of 800 as the bottom line – we currently do not have a bottom line. Beth asked REST to apply the new rules to last year’s group to see what the outcomes are. Brian also asks how these students maintain – retention and graduation rates for students with SAT scores of 850 or lower. Beth asked Brian to follow up with Carol regarding these questions. |

**TASK INTRODUCTION AND DISPOSITION**

There are no items.

**DISCUSSION**

|  |  |
| --- | --- |
| **Budget (Beth)** | Joe distributed and reviewed a handout regarding the latest Academic Affairs budget cut. This document does not reflect changes Joe received this morning.  We will submit lapsed salary. Please pay particular attention to the needs portion of the document. Ann Green is working on summer revenue and should have that information to the deans shortly.  **Q:** When will distinguished professors know the amount they have in their budgets?  **A:** Joe indicated he would have that information shortly.  **Q:** How do we invest our endowments? Should we be doing this differently? In looking at the Chronicle it appears we are doing some strange things.  **Q:** Can you check on the spending of foundation accounts which indicate we can only spend on food twice a semester – this is a challenge since there is no discretionary money this year.  **A:** Joe will follow up.  **Q:** Is Executive Council going to look at the Aramark contract?  **A:** Yes. We have asked for flexibility to purchase goods off campus out of our own pockets that is cheaper than what Aramark charges or can Aramark give a discount.  We are looking at rules on course fees for Marching Band to offset this expense – we have not been allowed to do this before but we will see.  We are exploring charging students per credit hour rather than a full load capped at 12 hours. This requires GA approval. We could raise it to 15 hours and bring in more revenue.  COD agreed about the need to expedite the strategic planning process as soon as possible. Beth indicated the chancellor will roll this out at the beginning of the fall semester. |

**PROVOST UPDATES**

None at this time.