Program Prioritization Task Force Meeting February 18, 2013

Present: Vicki Szabo, Tim Carstens, Mary Jean Herzog, Brian Railsback, Georgia Hambrecht, Dave Hudson, Joan Byrd, Laura Cruz, Jason Lavigne, Bruce Henderson, Debra Burke, Dave Kinner, Chip Ferguson

Minors: As of last week, the task force approved the template. Vicki is in conversation with Larry to schedule delivery of data. Vicki and Larry will meet with department heads/program directors for stand-alone minors. Discussion ensued as to timeline for submission of this data. Vicki will talk to Larry and follow up with the task force regarding a timeline.

Files are in the H-drive. Anne will contact Brian after meeting and he will give permission to campus.

Anne will send the spreadsheet with a number assigned to each individual task force member. Task Force members will complete all reviews and send to Anne by close of business on March 12th. The task force will bring categorizations for next 20 programs to be reviewed, for calibration of data and narrative analysis, to the meeting. Task force members discussed whether or not they can vote on their own programs. The task force agreed members will recuse themselves from discussion on their programs.

Vicki reviewed the data sheets with the task force.

Anne will send updated categorization sheet.

The task force began review of the first five selected programs for calibration of data and narrative analysis process.