Program Prioritization Task Force February 25, 2013

Present: Vicki Szabo, Melissa Wargo, Tim Carstens, Brian Railsback, Mary Jean Herzog, Laura Cruz, Dave Hudson, Georgia Hambrecht, Jason Lavigne, Bruce Henderson, Dave Kinner, Joan Byrd, Debbie Burke, Chip Ferguson

Angi will attend task force meetings when she is able. Vicki will meet with her tomorrow to catch her up on details.

Issues with Data – Vicki reviewed the proposed email to address corrected SCH metric. The best way to deal with this is to issue corrective data reports for this piece and place a corrected data file on the H-drive. Should we continue review of files while this is underway? Discussion ensued. It was agreed to have responses of 100 words or less if they choose to respond. Corrected data is available on the H-drive. We will not suspend the review due to this data issue. Responses are to be posted in department folders by Friday.

Minors – Vicki reviewed table for minors data with the task force. Vicki can send this out tomorrow to departments.

Timelines

March 4 meeting we will discuss minors. Anne will send meeting request.

Vicki reviewed timeline:

* Data and narrative template distributed immediately
* submission of data on March 11
* Worksheets to Anne without comments by March 12th!
* We will redistribute scores on the 13th. *Do not score a program you are part of or have written part of.*
* March 14 and 15 retreat – will have room assignments shortly.
* review of data March 15 or 18.
* Next forum – April 3rd.

The task force began review of the 25 programs selected for secondary calibration of review process.