***Western Carolina University***

***Institutional Animal Care and Use Committee***

**Animal Use Protocol**

**Annual Renewal Form**

This form may be used to request continuing annual review of a previously approved project.

Return the completed form and any new/updated permits to IACUC@wcu.edu

1. **Administrative Information**

Principal Investigator:

Department:

IACUC Project Number:

Study Title:

Funding Source, if applicable:

1. **Study Status**
2. Status of current study:

[ ]  Active

[ ]  Inactive. Anticipated start date if study has not yet begun:

[ ]  Complete

1. Please describe the progress of the study to date:
2. Are you requesting any modifications to your study at this time?

[ ]  No

[ ]  Yes. If yes, please also complete and submit the Request for Modification form.

1. Please provide an accounting of animal usage during the past year. Attach additional sheets if necessary.

|  |  |  |  |
| --- | --- | --- | --- |
| **Species**  | **USDA Pain Category (B,C,D,E)** | **Total Number Approved on original submission** | **Total number used since the last date of IACUC approval** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |
| --- |
| **USDA Pain & Distress Categories** |
| B | Animals are held for breeding purposes or observation (ex. Camera trapping studies) |
| C | Minimal, transient, or no pain/distress (ex. Live trapping, AVMA approved euthanasia) |
| D | Pain or distress relieved by appropriate measures (ex. surgery, biopsies, limb-snips) |
| E | Unrelieved pain or distress (ex. Food deprivation, immobilization of conscious animal) |

1. **Unanticipated or Adverse Events**
	1. Have there been any complaints, unanticipated problems, or serious adverse events since the project was last reviewed?

[ ]  No

[ ]  Yes. If yes, please ensure you have completed and submitted an Adverse Event Form.

* 1. Since the last review, have there been any findings from the study or relevant literature that may impact the study or animal welfare?

 [ ]  No

 [ ]  Yes. If yes, provide detailed explanation:

1. **Principal Investigator Statement**

By submitting this application, the Principal Investigator certifies the statements made in this request are accurate and complete. The Principal Investigator accepts responsibility for ensuring that all aspects of the study procedures are completed as described in the IACUC approved application and agrees to comply with all IACUC communication. The Principal Investigator will not commence work on the procedures described in this proposal until notice of approval is received from the IACUC.

The Principal Investigator will:

* Immediately inform the IACUC of any unexpected or emergent problems or study deviations that impact the welfare of the study animals
* Submit written amendments and receive IACUC approval prior to initiating significant procedural changes
* Train all research personnel in appropriate animal care and use
* Retain all documents and correspondence with the IACUC related to these study procedures for at least three years

 PI Signature Date