CRC RESOLUTION 1: CLARIFICATION OF LANGUAGE IN 4.07 & 4.08 re. APR 4

Whereas, the language in FH 4.07 and 4.08 regarding probationary period and PTR time clock extensions does not directly lead the reader to the correct APR and requires simplification;

Be it resolved that, the Collegial Review Council recommends that the following semantic changes be made to the Faculty Handbook, 4.07 A. 3. e. 6 and 4.08 C. The new language is **in bold, underlined type**.

## 4.07 Academic Tenure and Promotion

### A. Overview of Tenure and Promotion

3. Probationary period

e. The probationary period is determined by the following guidelines:

6) In the event of serious illness, childbirth or other compelling reasons, the probationary period may be extended by the Provost ~~through a university process established, in consultation with and endorsed by the Faculty Senate, and approved by the Chancellor.~~ **(see APR 4)**.

## 4.08 Post-Tenure Review

### C. Timetable

A tenured faculty member may elect to undergo PTR during any academic year. Faculty for whom PTR is required must undergo a review no later than the fifth academic year following the most recent of any of the following review events: award of tenure or promotion at Western Carolina University, prior post-tenure review, or return to faculty status following administrative service. Exceptions shall be made in the following cases: 1) when on leave from duties, that period shall not be included as part of the five years between mandatory review events and/or 2) when temporarily assigned to duties away from Cullowhee/Asheville during the period of a required review, PTR occurs upon return. In the event of serious illness, childbirth or other compelling reasons, the PTR timetable may be extended by the Provost ~~through a university process established, in consultation with and endorsed by the Faculty Senate, and approved by the Chancellor.~~ **(see APR 4).**

CRC RESOLUTION 2: CLARIFICATION OF PTR TIMETABLE AND DENIAL OF PROMOTION

Whereas, the language in FH 4.08 does not clearly explain the timeline and procedure for post-tenure review in cases when a candidate applies for and is denied promotion, and;

Be it resolved that, the Collegial Review Council recommends that the following clarification be made to the Faculty Handbook, 4.08 C. The new language is **in bold, underlined type**.

## 4.08 Post-Tenure Review

### C. Timetable

A tenured faculty member may elect to undergo PTR during any academic year. Faculty for whom PTR is required must undergo a review no later than the fifth academic year following the most recent of any of the following review events: award of tenure or promotion at Western Carolina University, prior post-tenure review, or return to faculty status following administrative service. **Candidates who are denied promotion in the required PTR year must submit PTR materials in the following year.** Exceptions shall be made in the following cases: 1) when on leave from duties, that period shall not be included as part of the five years between mandatory review events and/or 2) when temporarily assigned to duties away from Cullowhee/Asheville during the period of a required review, PTR occurs upon return. In the event of serious illness, childbirth or other compelling reasons, the PTR timetable may be extended by the Provost through a university process established, in consultation with and endorsed by the Faculty Senate, and approved by the Chancellor.

CRC RESOLUTION 3: EXCEPTION TO EMERITUS APPLICATION TIMELINE, FH 4.11

Whereas, the process for Emeritus Status application was recently changed to require application within two years of retirement date, and does not allow a mechanism for exception;

Be it resolved that, the Collegial Review Council recommends that the following addition be made to the Faculty Handbook, 4.11 B.1.c. The new language is **in bold, underlined type**.

**4. 11 STATUS APPOINTMENTS**

B. Emeritus Status

1. Qualifications

c. Candidates must apply for Emeritus status within two years of the retirement date, **although exceptions can be made with written approval from the candidate's Dean.**