## Request to Enroll in a Required Course During or After Internship II/Student Teaching

All required coursework is to be completed prior to the Internship II/Student Teaching semester. In rare cases, students may be allowed to take a course during or after Internship II/Student Teaching.

Use this form to make such a request.

Complete and submit this form with your internship/student teaching application or to request a change of plan after the initial application has been approved. You may not begin Internship II/Student Teaching without completion of all required courses until you are notified that the appeal has been granted.

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| **Name:** | **Student ID Number:** |
| **Primary phone number –** must have voice mail: | **Major & Concentration:** |
| **Mailing Address:** | |
| **Catamount email (for official correspondence)** | |
| **Extra Course and Semester Request:** | |
| **Reason for Request: (Explain briefly but completely the reason for the request.)** | |
| **Degree Candidates: Attach Copy of Degree Audit** | |

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| *Candidate Signature* |  | *Date* |

**I approve this request:**

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| *Advisor Signature* |  | *Date* |

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*Program Coordinator Signature Date*

Submit the completed form to the Office of Field Experiences. Incomplete appeals will not be considered.

For Office Use Only

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| *College of Education and Allied Professions Assoc. Dean Signature* |  | *Date* |