**Graduate School and Research**

**Research & Scholar Awards**

**Faculty Research and Creative Activities Award**

Application

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| **Faculty Research and Creative Activities Award** | | | |
| **Date Submitted** | **Please submit application as an electronic copy to** [**rstiles@email.wcu.edu**](mailto:rstiles@email.wcu.edu)**.** | | |
| **Applicant’s Name** | | **Applicant’s Rank** | |
| **Office Address** | **Telephone Number** | | **E-Mail Address** |
| **Department** | | | **College** |
| **I understand and accept the terms and conditions of the award as**  **set forth in the Graduate School and Research guidelines.** | | | |
| **Signature of Applicant** | | | **Date** |
| **Signature of Department Chair (if different)** | | | **Date** |
| **Signature of Dean of Applicant’s College** | | | **Date** |
|  | | | |
| **Project Title** (Do not exceed 100 characters) | | | |

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| **Reviews**: Does the project involve research with any subject or substance which requires review by a designated individual, office, or committee?  No Yes If yes, complete the appropriate line(s) below. | | | | |
|  |  | **Approved** | **Pending** | **Exempt** |
| Human Subjects | Indicate the date reviewed or the date to be reviewed and check the appropriate column to the right indicating the results of the review: |  |  |  |
| Animal Subjects | Indicate the date reviewed or the date to be reviewed and check the appropriate column to the right indicating the results of the review: |  |  |  |
| Radioactive  Materials | Indicate the date reviewed or the date to be reviewed and check the appropriate column to the right indicating the results of the review: |  |  |  |
| Potential Biological  Hazards | Indicate the date reviewed or the date to be reviewed and check the appropriate column to the right indicating the results of the review: |  |  |  |
| Hazardous  Chemicals | Indicate the date reviewed or the date to be reviewed and check the appropriate column to the right indicating the results of the review: |  |  |  |

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| --- | --- | --- |
| **Budget** | | |
|  | **Amount Requested** | **Justification  (up to 150 characters in each box)** |
| **Summer Salary for Applicant** (include FICA at 7.65% or current FICA rate and retirement at applicable rate) | 0.00 |  |
| **Salary for Research Assistant** (Note: An enrolled Graduate Research Assistant receives $3,000 per semester stipend and FICA taxes are not deducted.) | 0.00 | **Describe functions**: |
| **Salary/Wages for Secretarial or Clerical Help** (include FICA at 7.65% and Retirement at applicable rate) | 0.00 | **Describe functions**: |
| **Travel**: (Must use applicable University rates and adhere to University travel policies) | 0.00 | **Describe purpose:** |
| **Supplies** (Must follow University purchasing policies) | 0.00 | **Describe use**: |
| **Equipment**  (Must be appropriate for this project—provide an additional page of justification if you feel that is necessary; must follow University purchasing policies) | 0.00 | **Describe use**: |
| **Other** | 0.00 |  |
| **Total** | **0.00** | **May not exceed allowable award amount of $5000** |