**CALLED PROVOST COUNCIL**

**MINUTES**

**September 17, 2014, 8:30-10:00am**

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| **Present** | Alison Morrison-Shetlar, Dana Sally, Brian Railsback, Tim Metz, Richard Starnes, Lowell Davis, Doug Keskula, Brandon Schwab, Darrell Parker, Susan Fouts, Carol Burton, Jeff Ray, Dale Carpenter |
| **Guests** | Greg Hodges, Cory Causby, Kathy Wong, Brian Kloeppel for Mimi Fenton, Tim Carstens for Dana Sally |
| **Recorder** | Anne Aldrich |

**DISCUSSION**

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| **Salary Increase for Faculty and EPA Non-Faculty**  **(Kathy Wong, Cory Causby)** | We will provide $1000 and .5% merit for faculty and EPA non faculty. Kathy distributed the EPA salary instructions and will send to Provost Council electronically. There was no appropriation for this increase although as a system, provided a lump sum of $500,000 to address retention. Our amount is $160,000 which also includes fringes. We are working on identifying funds to provide the $1000 increase. At this time we can give an increase for any reason, but we still must go through the preapproval process for raises more than 10% for the remainder of the fiscal year.  We are working on spreadsheets and have met with Greg and the Budget Office to determine how to best handle this process. Our goal is to get spreadsheets to Greg by Thursday. Greg will send the Provost Council a link to SharePoint to obtain your data. Let Greg know if anybody needs to see the site aside from you so he can give them access. Kathy reviewed how the spreadsheets will be set up.  Darrell explained how he dealt with salary compression issues – in some cases the market was inverted. |
| **Budget (Alison)** | Discussion took place regarding various budget scenarios and the expansion budget options. Alison distributed the spending plan for 2014-15 and reviewed with Provost Council. Alison distributed the non-personnel permanent budget handout provided by Kristen and reviewed with Provost Council. Finally, Alison distributed a handout regarding the position vacancy report. Discussion ensued. |
| **Summer Session** | Discussion took place regarding Summer Session. |