

Welcome to WCU!

Staying on Campus

Staying on a university campus offers a fantastic value over the high cost of hotels. However, dorm living can be a surprise to the “uninitiated.” The rooms are basic but clean and comfortable. A typical residence hall room is furnished with a twin-sized bed, a desk and a chair. To keep costs down, you will be sharing a room. Your room is supplied with a basic linen packet containing **a blanket, 1 pillow, 2 sheets, towels, and washcloths.**

We recommend bringing the following with you to campus:

- extra towels and washcloths
- clothes hangers
- soap, shampoo and other toiletries
- an UMBRELLA
- an alarm clock
- a small bedside lamp (optional)

It is likely that you will be sharing a residence hall with another group or conference. We ask all groups to be courteous and observe “quiet times” between 11pm and 7am. Most participants adapt well to campus life, however there may be occasions where the behavior of an individual may adversely affect the conference or camp experience of others. In such rare instances, WCU reserves the right to remove a participant from any program without refunding costs.

Campus Dining

Unless specifically catered, all meals will be served in our new Courtyard Dining Hall. The cafeteria offers various buffet stations with an abundant variety of entrees, fruits, and salads. By staying on campus, you will have a meal plan. To pay for your meals, you will scan your Cat Card at the register in the dining hall. You will find your Cat Card in your purple name badge given to you upon arrival in the Atlanta airport.

Cafeteria hours are: 7am – 9am for Breakfast, 11:30am – 2pm for Lunch, & 5pm – 7:30pm for Dinner

****Important Information regarding Campus Dining:** Please see the calendar in your packet for additional information.

On July 16th, you will receive \$10 in cash for lunch and will be eating at a restaurant for dinner. July 28th, you will also receive \$10 in cash for your lunch and be eating off campus for dinner. In addition, you will also receive a bag lunch during your field trip on July 14th and will return to campus in time for dinner at the dining hall. **YOU MAY NOT USE YOUR CAT CARD FOR MEALS DURING THESE TIMES. IF YOU TRY TO USE YOUR CAT CARD, YOU WILL BE TURNED AWAY.** If you choose not to go on any of the outings, you can use the \$10 to purchase food on campus. You may not use your CatCard for these meals.

Important

For security reasons, all exterior and interior doors are locked 24 hours a day. You must keep your keys and Access Cards with you at all times.

If you get locked out, or have a maintenance problem with your room, please call the 24-hour on-duty Conference Assistant at

828-226-3292

This number is for lockout or maintenance calls only. For all other issues, please contact Educational Outreach at 828-227-7397.

Staying in Touch

All rooms on campus are equipped with free high speed internet connections. To activate your wireless internet on your computer or other wireless device, please visit the bottom floor of the Hunter Library with your device. Here, the nice people at the Technology Commons will assist you. *During the first week you are on campus, you will be visiting the Hunter library with your class.* This is where they will do an initial setup of wireless internet for you.

Educational Outreach has office phones available for you to connect with your families while staying on campus. Please have them call Educational Outreach between 8am-5pm. We will take a message and/or get in touch with you to call them back. Please remind your families that after 5pm, the office is closed and they can leave a message. We will pass this along to you on the following business day.

Educational Outreach	828-227-7397 (M-F, 8am-5pm EST)
University Switchboard	828-227-7211 (24 hours) (Emergencies Only)

Picking up Mail:

Packages **MUST** be picked up at the Educational Outreach office between 8am and 5pm Monday through Friday. If you attempt to pick up your mail at the UC mail room, they will turn you away. Pickup for packages can only be received at the Educational Outreach office in Camp building.

The mailing address that you should use is:

Educational Outreach
Western Carolina University
ATTN: (Your name here)
138 Cordelia Camp Building
Cullowhee, NC 28723

Health Center

You may use the health center on campus for medical emergencies. Before a person may be treated at the health center, a medical history is required. Name of insurance provider and policy number is also required. Harris Regional Hospital Emergency Room and Urgent Care Center located on Hospital Road in Sylva, will treat traumatic injuries and injuries at the intermediate level. The telephone number for the Treatment Center is 828-586-7111. It is best to call first and describe the medical situation before going there.

Campus Rules & Regulations

Alcohol (beer & wine only) may be possessed and consumed only by those at least 21 years old and **only within an individual's private residence hall room**. Public display and consumption of alcohol is prohibited by university regulations. This includes residence hall lobbies, balconies and verandas. Kegs and party balls are not allowed. Possession of illegal drugs will result in immediate dismissal and will be reported to University Police.

INTERNET ACCESS

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All rooms are equipped with free high speed internet connections.

For wireless access, connect to WCU network using your email credentials.

Username: For the username, use everything before the @ symbol on your email. i.e. if your email address is oren@wcu.edu you would type in "oren"

Password: The password will be the same as your email address password.

Public computers are available at the library or inside the University Center.

You will visit the Hunter Library during your first week here. The nice staff at the Technology Commons will help you connect your electronic devices to your computer using your student username and password.

In the meantime, to access free guest wifi, use the Wifi name: **WCU Guest**.

For the consideration of all our conference programs, it is important that noise is not excessive. It is particularly important that noise is contained within your group's location from 11 p.m. until 7 a.m. each day. Yelling out of and placing speakers in open windows and doorways is strictly prohibited. Room furnishings may not be disassembled and moved to other locations. Public area furniture may not be moved. *Moving or otherwise tampering with furnishings will result in a minimum charge of \$50.*

Window screens may not be removed or loosened for any reason. Removal or damage to screens; throwing objects out of windows; hanging clothing, antennas, or other items out of windows will result in a minimum of \$50 fine. Failure to pay the fine will result in delayed graduation.

Animals are **not** allowed in any residence halls.

Candles, fireworks, firearms and other weapons, darts, are items prohibited in the residence halls. Skateboarding and roller-blading are not allowed on campus.

No guns, chains, ropes, or anything that might be considered a weapon is allowed. Any participant found in possession of such items will be dismissed immediately.

Public areas such as lounges, recreation areas, laundry rooms, etc. are shared by residents of several halls and are not to be used for meetings, parties, etc., unless scheduled in advance. Proper attire must always be worn in these public areas.

Security: Campus is very safe, but be sure to follow normal precautions.

Keep all doors locked at all times. When you leave your room, take your key with you. Doors lock behind you. Do not prop outside or hallway doors open or University Police will be notified and will investigate. All university personnel carry identification. We encourage you to challenge those you do not know and report strangers or people who seem out of place. Avoid walking alone at night and always travel in groups of two or more.

Trash: Housekeepers are assigned to each floor and are responsible for cleaning the public areas and bathrooms each weekday. *There will not be daily maid service in the rooms. You are expected to clean up your own excess trash and messes that occur.* Please make sure you know the location of the trash chutes or trash rooms in your area. Excess trash left in rooms may incur an extra charge.

Fitness Center: The WCU Fitness Center is available to you. Operating times may vary. Please check the schedule when you arrive on campus.

Other need-to-know information

Educational Outreach staff will be available to answer any questions and address any concerns you may have. In the event of an emergency, please call one of the contacts at the phone numbers listed under *Important Phone Numbers to Remember*. For non-emergent issues, call or email us at learn@wcu.edu.

We NEED your return flight information as soon as possible. If you do not give us this information promptly, we will continue to badger you until you do so. This information is very important to us as we need to be able to return you to the airport in time for your flight. **Please visit Educational Outreach in Camp Building 138 or email Catharina Nickel with your departure information at: ccnickel@wcu.edu.**

Important contacts to remember:

Catharina Nickel: 828-227-3022 | ccnickel@wcu.edu

Susan Fouts: 828-227-3688

Tom Oren: 828-507-7531 ** Please use this after hours only in an emergency.

Educational Outreach Office number: 828-227-7397 (8 am – 5 pm)

If you cannot reach us by phone, you may also visit us in the Educational Outreach office at 138 Cordelia Camp Building.

Our office is open Monday-Friday from 8am – 5pm.