Chapter Development Program Worksheet

The Chapter Development program is a component of the overall Greek recognition process. This program will involve individual work with a Greek Student Engagement and Development staff member to work toward meeting chapter-specific goals, building on chapter strengths, and tackling areas requiring improvement. This form will be completed with the chapter president at the start of the fall semester. This worksheet and progress notes will be kept on file with GSED staff. The worksheet will be forwarded to chapter advisors after the initial meeting.

Organization Name: _____ Chapter Name: _____

GOALS

Goals (2 chapter, 1 recruitment, 1 academic, 1 service/philanthropy)	Strategies (General methods of achieving goals)	Action Steps (Specific steps taken to achieve goals)	Outcomes (What will result in the achievement of each goal?)

STRENGTHS & OPPORTUNITIES FOR GROWTH

What are your chapter's major strengths?

_____

_____

_____

_____

Please identify three opportunities for improvement within your chapter?

_____

_____

_____

VALUES CONGRUENCE

List your organizational/chapter values in the left column and your chapter's programs and initiatives that support these values.

Values	Programs/Initiatives

CHAPTER MANAGEMENT

Please rate your chapter on the following chapter management areas. Consider your chapter's performance in the following areas over the past one to two years. For areas marked average or needs improvement, please indicate time-sensitive action steps your chapter can take to make improvements in these areas.

Financial Management *How well is your chapter managing its finances? Is spending transparent? Are records maintained in a detailed manner?*	**Conflict Management** *How are conflicts managed within the chapter?*	**Officer Transitions** *Is there a process for transition officers? Is the process smooth? Do new Officers feel prepared for their roles?*	**Conduct** *Has your chapter been involved in any university conduct processes? If yes or no, how is conduct managed within the chapter?*
□ Superior □ Average □ Needs Improvement	□ Superior □ Average □ Needs Improvement	□ Superior □ Average □ Needs Improvement	□ Superior □ Average □ Needs Improvement
Action Plan:	Action Plan	Action Plan	Action Plan
Emerging Leader Development *How well is your chapter developing emerging leaders in the chapter?*	**Retention** How well is your chapter retaining new members?	**Alumni Relations** *How well is your chapter managing relationships with alumni members?*	**Academic Success** *Are students who fall below 2.5 GPA offered academic support services?*
□ Superior □ Average □ Needs Improvement	□ Superior □ Average □ Needs Improvement	□ Superior □ Average □ Needs Improvement	□ Superior □ Average □ Needs Improvement
Action Plan:	Action Plan:	Action Plan:	Action Plan: