

**TRANSMITTAL FORM FOR APR 26; PROCEDURES ON REORGANIZATION OF ACADEMIC UNITS**  
 INSTRUCTIONS: The principal advocate or representative should complete items 1-3 below and the attached Proposal for Review of a Reorganization Plan. The Proposal should be routed to all involved units using this Transmittal Form to document votes, recommendations and comments. For complete information, reference APR 26; Procedures on Reorganization of Academic Units <http://www.wcu.edu/10132.asp>.

|  |   |   |   |
|--|---|---|---|
| 1 <input type="checkbox"/> <b>NAME CHANGE</b><br>(DEPT → COLLEGE → PROVOST → CHANCELLOR) | <input type="checkbox"/> <b>DEPARTMENT SPLIT, MERGER OR NEW DEPARTMENT OR SCHOOL WITHIN A COLLEGE</b><br>(INVOLVES ONE COLLEGE)<br>((DEPT → COLLEGE → PROVOST → CHANCELLOR) | <input checked="" type="checkbox"/> <b>DEPARTMENT TO NEW COLLEGE, COLLEGE SPLIT, COLLEGE MERGER, NEW COLLEGE (INVOLVES MULTIPLE COLLEGES)</b><br>(DEPT(S) → COLLEGE(S) → FACULTY SENATE → PROVOST → CHANCELLOR) | DATE INITIATED:<br>8-08-12 (AA-10 SUBMITTED)<br><br>DISCUSSIONS INITIATED IN EARLY SPRING |
|--|---|---|---|

|   |                            |   |  |                             |
|---|----------------------------|---|--|-----------------------------|
| 2 <b>PRINCIPAL ADVOCATE FOR PROPOSAL (INITIATOR OR REPRESENTATIVE)</b><br><br>DEPARTMENT HEAD | <b>NAME</b><br>Steve Brown | <b>DEPARTMENT</b><br>Criminology & Criminal Justice | <b>COLLEGE</b><br>Health & Human Science | <b>PHONE NUMBER</b><br>2174 |
|---|----------------------------|---|--|-----------------------------|

3 **BRIEF EXPLANATION OF WHY CHANGE IS REQUESTED:**  
 (All units involved must make a recommendation & comment below. Space is provided for 2 depts. and 2 colleges. Use additional forms as needed if more units.)

List Departments Involved: #1 Criminology & CJ  
 List Colleges Involved: #1 CHHS #2 CAS

|   |                  |                |                               |   |                             |
|---|------------------|----------------|-------------------------------|---|-----------------------------|
| 4 <b>DEPARTMENT #1:</b><br>CRIMINOLOGY AND CRIMINAL JUSTICE | #YES VOTES<br>12 | #NO VOTES<br>0 | RECOMMENDED BY DEPARTMENT #1: | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
|---|------------------|----------------|-------------------------------|---|-----------------------------|

a **DEPARTMENTAL COMMENTS:**  
 The faculty unanimously and enthusiastically voted in favor of relocating to the College of Arts and Sciences from the College of Health and Human Sciences, effective 7/1/2013. Faculty members commented that the relocation to the College of Arts and Sciences would facilitate collaboration for teaching, research and service projects among a broad range of academic disciplines that better reflect the humanistic and interdisciplinary nature of our field.

ATTACH A SEPARATE PAGE IF ADDITIONAL SPACE IS NEEDED.  
 DEPARTMENTAL COMMITTEE SECRETARY'S SIGNATURE: *K. A. M.* DATE: 8/06/12

b **DEPARTMENT HEAD COMMENTS:** RECOMMENDED BY DEPARTMENT HEAD: YES  NO

HAVING THOROUGHLY DISCUSSED THE BEST COLLEGIATE LOCATION OF THE DEPARTMENT OF CRIMINOLOGY & CRIMINAL JUSTICE WITH DEPARTMENTAL FACULTY AND A WIDE RANGE OF CAMPUS LEADERS, I AM PLEASED TO ENDORSE A --- FACULTY VOTE IN FAVOR OF RELOCATING FROM THE COLLEGE OF HEALTH AND HUMAN SCIENCES TO THE COLLEGE OF ARTS AND SCIENCES, EFFECTIVE JULY 1, 2013. THIS MOVE WILL FACILITATE OPPORTUNITIES FOR INTERDISCIPLINARY TEACHING AND RESEARCH, CREATE IMPORTANT SERVICE OPPORTUNITIES FOR OUR FACULTY, AND REFLECT THE ACADEMIC IDENTITY OF OUR DEPARTMENT, WHILE THE COLLEGE OF HEALTH AND HUMAN SCIENCES HAS SERVED AS A PLEASANT COLLEGIATE ENVIRONMENT AND ITS ADMINISTRATIVE LEADERSHIP HAS FACILITATED IMMENSE QUALITATIVE GROWTH, THE RELOCATION OF THE COLLEGE TO THE NEW MILLENNIUM CAMPUS REPRESENTS A STAGE IN THE EVOLUTION OF THE COLLEGE AND DEPARTMENT THAT REFLECTS THE NEED FOR THIS CHANGE.

ATTACH A SEPARATE PAGE IF ADDITIONAL SPACE IS NEEDED.  
 DEPARTMENT HEAD'S SIGNATURE: *Stephen E. [Signature]* DATE: 8/06/12

|                                |  |                                       |                               |                              |                             |
|--------------------------------|--|---------------------------------------|-------------------------------|------------------------------|-----------------------------|
| 5 <b>DEPARTMENT #2:</b><br>N/A | #YES VOTES<br><input type="checkbox"/> | #NO VOTES<br><input type="checkbox"/> | RECOMMENDED BY DEPARTMENT #2: | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
|--------------------------------|--|---------------------------------------|-------------------------------|------------------------------|-----------------------------|

a DEPARTMENTAL COMMENTS:

ATTACH A SEPARATE PAGE IF ADDITIONAL SPACE IS NEEDED.  
 DEPARTMENTAL COMMITTEE SECRETARY'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

b DEPARTMENT HEAD COMMENTS: RECOMMENDED BY DEPARTMENT HEAD: YES  NO

ATTACH A SEPARATE PAGE IF ADDITIONAL SPACE IS NEEDED.  
 DEPARTMENT HEAD'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

|   |                        |   |  |  |          |                                |
|---|------------------------|---|--|--|----------|--------------------------------|
| 6 | COLLEGE #1:<br>_____   | #YES<br>VOTES 9<br><input type="checkbox"/> | #NO<br>VOTES 0<br><input type="checkbox"/> | RECOMMENDED BY COLLEGE #1 REVIEW<br>COMMITTEE: | YES<br>X | NO<br><input type="checkbox"/> |
|   | REVIEW COMMITTEE VOTES |   |  |  |          |                                |

a COLLEGE COMMITTEE COMMENTS:  
 The College of Health and Human Sciences Executive Council acted as the College Committee for the proposed action of the Department of Criminology and Criminal Justice moving to the College of Arts and Sciences. The motion for the move was made by Dr. Pat Morse and seconded by Dr. Bill Ogletree. Discussion that followed emphasized the significant contributions and strong leadership of the Department of Criminology and Criminal Justice. Comments culminated with expressions of understandable regret, yet strong support for the move. In sum, the committee offered best wishes for the department's future success. The vote was 9 yes, 0 no.

ATTACH A SEPARATE PAGE IF ADDITIONAL SPACE IS NEEDED.  
 COLLEGE REVIEW COMMITTEE SECRETARY'S SIGNATURE: *[Signature]* DATE: 8/8/12

b COLLEGE DEAN COMMENTS: RECOMMENDED BY COLLEGE DEAN: YES  NO

I support this proposed move. I believe it has been well vetted with all of the stakeholders.

ATTACH A SEPARATE PAGE IF ADDITIONAL SPACE IS NEEDED.  
 COLLEGE DEAN'S SIGNATURE: *[Signature]* DATE: 8/20/2012

|   |                        |                    |                   |   |          |                                |
|---|------------------------|--------------------|-------------------|---|----------|--------------------------------|
| 7 | COLLEGE #2:<br>_____   | #YES<br>VOTES<br>5 | #NO<br>VOTES<br>2 | RECOMMENDED BY COLLEGE #2 REVIEW<br>COMMITTEE:<br>DEAN'S ADVISORY BOARD | YES<br>X | NO<br><input type="checkbox"/> |
|   | REVIEW COMMITTEE VOTES |                    |                   |   |          |                                |

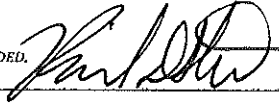
a COLLEGE COMMITTEE COMMENTS:  
 WE SUPPORT THE PROPOSED MOVE.

ATTACH A SEPARATE PAGE IF ADDITIONAL SPACE IS NEEDED.  
 COLLEGE REVIEW COMMITTEE SECRETARY'S SIGNATURE: *[Signature]* DATE: 10/11/12

b COLLEGE DEAN COMMENTS: RECOMMENDED BY COLLEGE DEAN: YES  NO

I support JITE PROPOSED MOVE.

ATTACH A SEPARATE PAGE IF ADDITIONAL SPACE IS NEEDED.  
COLLEGE DEAN'S SIGNATURE:



DATE: 5 OCT 12

|   |  |                          |                          |                                |                          |                          |
|---|--|--------------------------|--------------------------|--------------------------------|--------------------------|--------------------------|
| 8 | FACULTY SENATE REVIEW<br>(REQUIRED FOR PROPOSALS INVOLVING<br>MULTIPLE COLLEGES OR IF ANY UNIT<br>INVOLVED IS NOT IN SUPPORT OF PROPOSAL.) | #YES<br>VOTES            | #NO<br>VOTES             | RECOMMENDED BY FACULTY SENATE: | YES                      | NO                       |
|   |  | <input type="checkbox"/> | <input type="checkbox"/> |                                | <input type="checkbox"/> | <input type="checkbox"/> |

a FACULTY SENATE COMMENTS:

ATTACH A SEPARATE PAGE IF ADDITIONAL SPACE IS NEEDED.  
FACULTY SENATE SECRETARY'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

|   |                   |                         |                          |                          |
|---|-------------------|-------------------------|--------------------------|--------------------------|
| 9 | PROVOST'S REVIEW: | RECOMMENDED BY PROVOST: | YES                      | NO                       |
|   |                   |                         | <input type="checkbox"/> | <input type="checkbox"/> |

a PROVOST'S COMMENTS:

ATTACH A SEPARATE PAGE IF ADDITIONAL SPACE IS NEEDED.  
PROVOST'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

|    |                     |                         |                          |                          |
|----|---------------------|-------------------------|--------------------------|--------------------------|
| 10 | CHANCELLOR'S REVIEW | DECISION BY CHANCELLOR: | YES                      | NO                       |
|    |                     |                         | <input type="checkbox"/> | <input type="checkbox"/> |

a CHANCELLOR'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

## Proposal for Review of a Reorganization Plan

*In accordance with the terms of APR 26, a proposal requesting that a unit or units be reorganized must include the following items. Please complete and attach this information to the Transmittal Form for routing through to the units involved in the proposal.*

**1. Rationale for the proposed reorganization** The Department of Criminology and Criminal Justice (DCCJ) is formally proposing relocation from the College of Health and Human Sciences to the College of Arts and Sciences, effective July 1, 2013. The proposal is based on the historical evolution of the CHHS to one focused exclusively on health-related issues and the physical relocation of all departments other than Criminology and Criminal Justice to the New Millennium West campus. With those changes, no significant academic ties or physical proximity between the department and larger college remain in place. The CAS, on the other hand, is inherently multi-disciplinary and houses several units with similar methods of inquiry and related substantive issues (e.g. political science, sociology, history). In other words, the CAS is home to other social science units with academic similarity to the DCCJ. Moreover, it is located on the main Cullowhee campus in its entirety. Faculty and students of the Department of Criminology will find substantial complementary academic perspectives and traditions within the CAS. Students within the department are strongly encouraged to select a minor or second major, most typically located within the CAS.

**2. Goals and objectives of the proposed reorganization** The objective of the reorganization is to move the DCCJ to a college that will support healthy academic interrelationships among departments. The academic training and orientation of departmental faculty will support such relationships. The CAS will also provide a far better match for faculty to contribute in the realm of college service.

**3. Centrality of the reorganized unit(s) to the mission of the university** The university mission "creates engaged learning opportunities that incorporate teaching, research and service through residential, distance education and international experiences." All of these are central to the DCCJ and the CAS mission emphasis on "intellectual challenge, the free exchange of ideas, and high standards of scholarship..." Sharing peer reviewed scholarship has increasingly come to form the foundation of the DCCJ in recent years and is broadly involving students in engaged scholarly experiences. Our programs are not clinical in nature, as is central to the CHHS, but traditional social science scholarship with the additional component of extensive student engagement. International experiences are also an area of special focus for us. In sum, the broad perspective of the DCCJ is highly consistent with that of the CAS.

4. Alignment of the reorganized unit(s) to the strategic plan of the university The QEP plan of the DCCJ mirrors the call of the Strategic Plan for 2020 to educate students to solve complex problems, communicate effectively, and to act on purpose and values. Specifically, the departmental QEP calls for “(1) fostering effective communication skills (2) solving complex problems through application of research and analytical skills and (3) clarification of values, appreciation of diversity and inculcation of global awareness.” Continued efforts to maximize these goals will be better supported by location in the CAS where these goals are similarly prioritized by a number of departments.

The Strategic Plan recognizes the importance of logical reorganization to pursue strategic goals: “Reorganize departments, colleges, and divisions, where appropriate, to support the strategic vision of the University.” Relocating the DCCJ within the CAS will provide an organizational structure and facilitate collegial interactions that strengthen the ability of the department and college to fulfill the goals of the strategic plan.

5. A detailed financial cost/benefit analysis of the reorganization The only costs associated specifically with this move will be the investment of faculty/staff time in reviewing the proposal and making the necessary changes in the banner system. Print materials will be modified to reflect the new affiliation as supplies are exhausted. A memorandum of understanding has been signed to transfer the current operating budget, residential adjunct salaries, and Distance Learning funds as generated over the average of the past two years. The amount of DL funds generated will need to be reviewed in the future to accurately reflect appropriate allocation to the DCCJ and the CAS. There will be no changes in physical facilities or personnel directly related to this move.

6. Impact on resources (e.g., positions, space, equipment, time, computer systems, facilities) No resource changes (other than moving departmental resources from the CHHS to the CAS) are directly tied to this proposal.

7. Impact on the curriculum and programs across the university None anticipated. The SCH and majors associated with the DCCJ (about 630 majors) will be credited to the CAS.

8. Criteria used to select the unit(s) for reorganization Discussions within the DCCJ, CHHS, and CAS identified relocation of the DCCJ within the CAS as the only logical option.

9. A before and after organizational chart for all units affected Merely removes one department from the CHHS and adds it to the CAS

10. Implementation plan and timeline The faculty of the DCCJ discussed the potential of moving in the spring of 2012, with a strong consensus that this should be further explored. Dean Linda Stanford later met with the faculty of the department, offering her endorsement of the move. Several discussions took place between Steve Brown, Department Head, and both Gibbs Knotts (previous Interim Dean, CAS) and current Interim Dean, Richard Starnes. A Memorandum of Understanding outlining details of the move was signed by Dean Linda Stanford prior to her departure, Marie Huff, Associate Dean (and now Interim Dean, CHHS). This proposal is the result of all of those discussions. The plan must be approved by the end of the fall semester of 2012 to allow implementation of banner changes. The plan will become effective on July 1, 2013.

11. Potential impacts on collegial review processes The CRD will need to be modified to reflect college relocation.

12. Impact on students, faculty, and staff There is widespread excitement among the faculty of the DCCJ regarding plans to relocate to the CAS. This is broadly perceived as providing new opportunities for collaborative research and teaching, as well as enhanced opportunities for college service. Hopefully many CAS faculty will be similarly enthused. Impact on students will be minimal except most majors and minors/second majors will now be situated within the same college, given that most CJ majors have minors or second majors within the CAS. Students will not be subjected to the need to travel to the Millennium campus for administrative processes. Staff impact will be minimal, expanding staff work within the CAS somewhat, while reducing it within the CHHS. Working with a dean's office located on the main campus will be somewhat more efficient for the DCCJ Administrative Aid.

13. Impact on quality of degree programs, student retention, and graduation rates The DCCJ has been significantly increasing the intellectual challenge of classes, expanding engagement opportunities for students, and rapidly growing in size. This improved organizational structure should facilitate continued growth in quality and scope. Impact on already relatively high retention and graduation rates should be marginal.

14. **Impact of reorganized unit(s) on other units and programs** The departmental relocation will provide additional interdisciplinary opportunities for research and teaching to the faculty of the CAS. The move will increase the CAS from 11 to 12 departments. It will also increase numbers of majors in the CAS by about 630, substantially increase the number of SCI associated with the college, and establish a significantly larger online presence (presently 246 majors).

15. **Impact on external constituents** Impact on external constituents will be negligible. There will be some reduction in confusion in locating us, both physically and online because the shift in collegiate location will be more consistent with other universities and more intuitive.