GUIDELINES FOR PRESENTATIONS:

UNDERGRADUATE EXPO 2015

All undergraduate work from fall or spring semester that is sponsored by a faculty or staff member is welcome. Paper presentations, panels, creative/artistic presentations, performances, and poster/portfolio displays are all encouraged. **We hope that projects to be presented at the National Conference on Undergraduate Research will be presented at the Expo as well**.

Please consider the following:

* Presentations should be restricted to 15 minutes and should be prepared to conform to that time limit. However, the standard length of presentations will vary from field to field. The faculty sponsor will advise the student in this area.
* Work must be completed while students are undergraduates but may be presented when they are enrolled in graduate programs.
* An undergraduate student must be the primary author if the paper is co-authored with faculty or graduate students.
* All presentation materials should be carefully checked for correct spelling, grammar, and punctuation.
* Presenters need an audience. Consider hosting a panel in a class or, if appropriate, having students in classes attend a relevant presentation.
* Faculty sponsors are expected to help the students find a date, time, and location for their presentations. Posters will be presented on Monday, March 23, beginning with time to set up at 4:30 pm in the UC Grand Room.
* Please note: names and titles will appear in the Expo program as they are designated on the Submission Form. The form must be filled out on line using the Electronic submission form at <http://www.wcu.edu/academics/departments-schools-colleges/the-honors-college/ugres/undergraduate-expo/index.asp> and the information must be emailed to [beam@wcu.edu](mailto:beam@wcu.edu) or the form itself delivered to The Honors College (Balsam Hall) by Friday, March 6, in order to appear in the Expo program.

For more information or if you have questions, please contact Brian Railsback or Alexandra Werner Winslow at The Honors College, HC 101 Balsam Hall (#7383).