**Graduate Council Minutes**

**January 14, 2011**

The Graduate Council met on Friday, January 14, 2011 at 1:00 pm in the Cardinal Room of the University Center.

**Members present**: K. Brennan, J. Byrd, F. Buskey, C. Coburn, L. Comer proxy for J. Neubrander , K. Cooper-Duffy, L. DeWald, B. Kloeppel, K. Lunnen, and J. Shirley

**Members absent**: R. Adams, R. Carton, T. Domagalski, G. Graham, S. Higgins, R. Jaskot, A. Malesky, J. Neubrander, P. Robertson, D. Sally, and S. Swanger

**Others present:** E. Frazier

**Announcements** The announcements were distributed as an electronic handout for the meeting. The announcement regarding the GRE revised General Test was discussed. Jessi Shirley volunteered to attend a regional GRE revised General Test workshop if one is offered. If so, she agreed to present the information from the workshop to program directors. The Graduate Council discussed the change to GRE scoring and how it was being addressed by the graduate programs that use the GRE for admission. The Graduate Faculty Status document has made it as far as the Faculty Senate Faculty Affairs Council for review but is on hold pending approval of Policy 6 as revised.

**Approval of the Minutes** Motion and second to approve the minutes of the November 12, 2011 meeting. Motion passed.

**Standing Committee Reports**

 **Graduate Faculty Review**

The following faculty members were approved by the Graduate Faculty Review Committee as members of the graduate faculty and came as aseconded motion for approval.

 Margaret Bruder English Affiliate

 Nyaga Mwaniki English Affiliate

 Andy Coburn Political Science and Public Affairs Affiiate

 Michael Morgan Political Science and Public Affairs Affiliate

 Patricia Foley Chemistry Full

 Paul Lechler Chemistry Full

 **Curriculum Review**

The following curriculum items were reviewed by the Curriculum Committee and came as aseconded motion:

**MAED Academically and Intellectually Gifted (AIG) Program-** Changes in the professional core classes to coincide with the revision of all MAED programs. One new course in the gifted emphasis area is being added.

**MAED Program Core-** All MAEd programs in Comprehensive Education are being revised in accordance with new NC Department of Public Instruction licensure standards. The new MAEd programs must align with the NC Standards for Graduate Teacher Candidates. The MAEd professional core reflects these new standards.

**MAED Elementary and Middle Grades (EMGE) Program-** Recommend changes and additions to the admissions policy for the MAED program in Elementary and Middle Grades.

**MAED Special Education (SPED) Program-** Three program emphases in the MAED Special Education (SPED) Program (Learning Disabilities, Behavior Disorders and Intellectual Disabilities) will be consolidated into one emphasis, Mild to Moderate Disabilities.

**MAT Program Core-** The proposed program revisions will enable WCU to continue to offer an MAT degree resulting in both the NC teaching license at the advanced level (M) and an earned master’s degree. Although program changes were implemented last academic year, those changes focused on initial licensure and did not account for changes needed for the M license. As has been the case since WCU first offered the MAT, graduates will meet the requirements for the initial license and the advanced license upon graduation.

**Master of School Administration Program-**

1. Replace generic 600 level with sequenced 700 level internships to reflect combination of scholarly and applied research and practice
2. Replace “required” EDL 793 topics with permanent courses with unique numbers (EDL 725, EDL 721, EDL 714, EDL 750)
3. Supplement single elective topic number EDL 793 with additional topic number EDL 794 and course EDL 730 (Finance)

These changes will make it easier to advise candidates, perform degree audits, and create clear accreditation reports

**Post Master’s Certificate in Public School Leadership Program-**

 1) Move core courses to 700 level to reflect post-master’s status (rigor will increase correspondingly)

2) Replace generic 600 level with sequenced 700 level internships to reflect combination of scholarly and applied research and practice

3) Replace “required” EDL 793 topics with permanent courses with unique numbers

(EDL 721,EDL 714, EDL 750)

This proposal raises the profile and status of the PMC by using post-master’s level 700 courses.

**Master of Fine Arts (MFA) Program-** Changes to MFA application deadline and admissions requirements.

**Master of Human Resources (MSHR) Program-** Adding HR614 (Staffing) as an elective course in MSHR program. AA5 has already been approved.

 **Master of Health Sciences (MHS)-** The proposed MHS program change represents a transition to

a distance education format from a resident credit format of an existing program initially approved

 by UNC-GA and SACS in 1992. The MHS program will be taught by expanding the use of current

 online course management system technology to serve an expanding regional audience of health

 professionals. In the case of the Emergency Medical Care (EMC) concentration, a potential national

 audience may be realized.

 **Masters of Arts in Comprehensive Education With Concentration in Elementary or Middle Grades Education**

 We are deleting the current Comprehensive Master of Arts with Concentration in Elementary Education and The

 Comprehensive Master of Arts With Concentration in Middle Grades Education and creating one Comprehensive

 Master of Arts in Elementary or Middle Grades Education as most of our courses in our department at the Master’s

 level are combined elementary and middle grades (ELMG) anyway. We believe this will help streamline our

 programs and allow us to be more creative and flexible in our course offerings to students.

**New Courses:**

EDL 721 Public School Law (1-3)

EDL 725 Research in School Leadership Standards (1-3)

EDL 786 School-Site Internship I (1-4)
EDL 787 School-Site Internship II (1-4)

EDL 788 School-Site Internship III (1-4)

EDL 794 Topics in School Administration (1-3, R12)

EDMG 620 Middle Grades Curriculum, Instruction, and Assessment (3)

EDRD 621 Literacy in the Early Years (3)

EDRD 622 Phonics to Fluency (3)

EDRD 640Reading Diagnosis and Instruction (3)

 EDRS 609 Classroom Assessment (3)

 EDRS 610 Quantitative Research Methods in Education (3)

 EDRS 611 Foundations of Qualitative Research (3)

 EDRS 620 Action Research (3)

 ELMG 601: Assessment in the Elementary and Middle Grades (3)

 ELMG 602: Qualitative Research Methods in the Elementary and Middle Grades (3)

 ELMG 609: Issues and Trends in Classroom Research Design for Elementary and Middle Grades (3)

 ELMG 611: Research in Mathematics Teaching and Learning (K-9) (3)

 ELMG 612, Multimedia Literacy (3)

 ELMG 614 Responsive Instruction in the Elementary and Middle Grades (3)

 ELMG 650: Issues of Diversity in Social Studies Curriculum (3)

 ELMG 655: Content Area Reading in Science & Mathematics (3)

 ELMG 656: Environmental Education (3)

 ELMG 657: Integrating Science & Literacy (3)

 ELMG 667: Assistive Technology (3)

 ELMG 668: Instructional Technology and Design (3)

 ELMG 697: Research Seminar in Elementary and Middle Grades Education (3)

 SPED 605– Social and Emotional Curriculum for Gifted Students (3)

 SPED 640 Universal Designs for Learning (3)

 Motion passed.

 **Academic Policy & Review**

 Kathleen Brennan provided an update on substitutions, IP grades, and Leave of Absence forms and processes.

 Course Substitutions: The Registrar’s Office is developing a new course substitution form for both graduate and undergraduate coursework.

 IP Grades: Bill Ogletree is proposing a grade of NG (No Grade) to replace IP (In Progress) grades on the transcripts of students who do not complete a non-course requirement (for example, thesis) course.

Leave of Absence: Information is being gathered from other institutions about Leave of Absence policies, forms, and processes.

 The application admissions deadline approved at the November 12, 2010 Graduate Council meeting will be a discussion item at the spring term program directors meeting scheduled for January 25, 2011. It was recommended by the Graduate Council after some discussion that students applying as non-degree should also be subject to the application admissions deadline. It was also suggested that the proposed application deadline of one week prior to the start of term be used and individual programs should set earlier deadlines if one week is not enough time.

 **University Fellowship, Scholarship & Student Affairs**

The Chancellor’s Fellowship and Study Grant applications will be available on the Graduate School website after January 31, 2011. Joan Byrd, MFA program director, expressed concern about how the criteria for determining receipt of these awards is judged; particularly standardized admission test scores.

**Agenda Items** The possibility of combining Graduate Student Recruitment Grant Funds ($40,000 budget) with In-State

Tuition Waiver funds ($40,100 budget) to create an In-State Tuition Grant budget of $80,100 was discussed. Council members from programs with full-time resident credit students who use the funding as their sole means of support favored assistantships and in-state tuition grants. Council members from distance programs or programs with primarily part-time and working students expressed frustration over the lack of other types of graduate student financial assistatnce such as grants to present research, and funds for part-time and distance graduate students.

The meeting was adjourned at 2:45 pm.

Submitted by – Elizabeth Frazier

Please note: All attachments are on file in the Graduate School with the Graduate Council meeting minutes.