**Graduate Council**

**Minutes**

**April 13, 2012**

The Graduate Council met Friday, April 13, 2012 at 1:00 pm in the Cardinal Room of the University Center.

Members present: J. Byrd, R. Carton, L. DeWald, S. Ha, S. Higgins, B. Kloeppel, Karen Lunnen, A. Malesky, D. Sally, J. Shirley, S. Swanger, and L. Wright

Members absent: R. Adams, L. Comer, K. Cooper-Duffy, K. Greysen, G. Graham, K. Topolka-Jorissen, and P. Robertson,

Others present: E. Frazier

**Announcements** The announcements were distributed as an electronic handout for the meeting. Robert Adams, Laura DeWald, Joan Byrd and Jessica Shirley who are all completing their Graduate Council terms were thanked for their service.

 Graduate Research Day, sponsored by the UNC Council of Deans, will be meeting with state legislators at the state capitol on May 23, 2012. Scott will be attending the event in Raleigh and will be taking two graduate students, Gayanthi Attanayake from Chemistry and Groves Dixon from Biology.

**Approval of the Minutes** Motion and second to approve the minutes of the March 9, 2012 meeting. Motion passed.

**Standing Committee Reports**

 **Graduate Faculty Review**

 The following persons were approved by the Graduate Faculty Review Committee as members of the graduate faculty and came as aseconded motion for approval.

 Jana Ulrich Human Services Associate

 Susan Martin Art and Design Associate

 **Motion passed.**

 **Curriculum Review**

The following curriculum items were reviewed by the Curriculum Committee and came as aseconded motion.

 **AA-6:**

 **Post-baccalaureate Certificate in Music Education**

 The School of Music proposes a Post-Baccalaureate Certificate in Music Education, leading to a recommendation for

 initial North Carolina K-12 teaching licensure in music. Students who complete this certificate may subsequently

 apply for admission to the MAEd degree program. Graduate-level coursework for this certificate may be applied to

 the MAEd, making it possible to complete the MAEd in only one additional year. The certificate program would

 eventually replace the MAT in Music Education, once currently enrolled MAT students have graduated.

 The School of Music now offers both the MAT and the MAEd. MAT graduates compete for jobs with our BM/BSEd

 graduates, having advanced degrees but no more teaching experience. They also compete with our MAEd candidates,

 having the same level of degree but less experience. Many of our MAT candidates are frustrated that the program

 takes a full two years (not counting pre-requisites), when their primary focus is getting initial certification quickly.

 The Post-Baccalaureate program would better meet the needs of students for whom this is a primary concern.

 The other reason for the proposal is related to strengthening the MAEd program: both of our current degrees (MAT

 and MAEd) are small and are subject to almost constant low-enrollment review. By designing a program that could

 lead some highly motivated students into the MAEd program, we could potentially raise the numbers in the MAEd.

Master of Science Nurse Educator Program

Delete elective and insert NSG 618 Survey of Pharmacotherapeutics. Delete MHS or alternate from program plan of study and insert NSG 648 Nursing Administration in Health Care Organizations. The MHS elective is rarely used by students due to need for a distance class and semester offered not being congruent with student needs. Decrease NSG 687 Practicum to 2 hours (90 contact hrs) and add NSG 583- 2 hrs, a combination class with 45 contact hours of practicum. Same changes in NE certificate.

The changes are needed to keep program in line with accrediting body recommendation and national standards for nurse educator competencies. This change will strengthen the preparation of nurse educator students for faculty leadership roles and clinical teaching roles. Preparation of increased numbers of new nursing faculty is a goal of the University (response to UNC tomorrow), the UNC system, and the College of Health and Human Sciences.

 Nurse Educator Post Master’s Certificate Program

Eliminate MHS or alternate from course of study and insert new course NSG 583 Clinical Specialty and existing course NSG 648 Nursing Administration in Health Care Organizations. Increases total number of credit hours from 18 to 19 in the certificate.

The changes are needed to keep program in line with accrediting body recommendation and national standards for nurse educator competencies. This change will strengthen the preparation of nurse educator students for faculty leadership roles. Preparation of increased numbers of new nursing faculty is a goal of the University (response to UNC tomorrow), the UNC system, and the College of Health and Human Sciences.

 MBA Program

The MBA Program is updating the curriculum to better meet the needs of students and local employers (via Advisory Board input). Courses will be added, while others eliminated, to meet these needs. The core curriculum will remain at 36 credit hours, but the current 6 hours of electives will be eliminated.

This change reflects the College of Business and the university's interest in and commitment to ensuring quality programs that meet the needs of our region.

 AA-5:

 MBA 621 Leadership and Ethics (3)

 MBA 623 Accounting: Understanding Performance & Informing Decisions (3)

 MBA 625 Applied Business Economics (3)

 MBA 627 Applied Business Statistics (3)

 MBA 629 Managing Organizational Behavior (3)

 MBA 631 Human Resource Management (3)

 MBA 633 Legal and Regulatory Issues in Business (3)

 MBA 635 Managing Value-Creating Business Operations (3)

 MBA 637 Financial Management and Valuation (3)

 MBA 639 Information Systems for Competitive Advantage (3)

MBA 641 Marketing Management (3)

MBA 643 Integrative Strategic Management (3)

SOCW 527 Core Concepts for Trauma-Informed Child Welfare Practice (3)

 **Motion passed.**

A Graduate Council member raised a concern regarding the consultation form review and approval. After discussuing the concern it was agreed that the following statement be included in the Gradates Council minutes:

The consultation form for MBA 623 was not reviewed or approved by the department head for accountancy and does not include a statement concerning the accounting faculty resources needed for implementation. The Graduate Council suggests that interdisciplinary programs require consultation forms from each discipline affected signed by the deportment head who is responsible for providing the resources needed for implementation. The MBA program director satisfied his obligation by sharing the request with the Associate Dean.

 **Academic Program & Policy Review**

No report.

 **Student Financial Aid**

 The Chancellor’s Fellowship and Study Grant applications are available on the Graduate School website at[**http://www.wcu.edu/263.asp**](http://www.wcu.edu/263.asp)**.**The application deadline is **April 20, 2012**.

**Agenda Items**

**Graduate Application Deadlines:**

Scott suggested that graduate programs with application deadlines consider moving up fall term application deadlines from February, March and April to November, December and January in order to be more competitive in enrolling top graduate students. Many graduate programs at other universities across the state of North Carolina have earlier application deadlines and provide admissions decisions and financial packages to applicants sooner than WCU graduate programs.

A Graduate Council member requested more information from the Graduate School regarding the graduate application deadlines at other universities.

Application deadlines will be discussed with program directors. The graduate program directors will make the decisions regarding any changes to program application deadlines. Physical Therapy has already made the decision to move their application deadline from February 1 to October 15 beginning with fall 2013 admission.

Changes to admission requirements are submitted through the curriculum review and approval process.

**Suggested Agenda Items for 2012-13:**

If any Graduate Council member has suggested agenda items for the 2012-13 academic year, please e-mail Scott.

**Discussion:**

A Graduate Council member asked if any graduate programs had established minimum GRE Scores for admission. Graduate programs at WCU and at other institutions are still trying to establish GRE requirements under the new GRE scoring scale.

The meeting was adjourned at 2:15 pm.

Submitted by – Elizabeth Frazier

Please note: All attachments are on file in the Graduate School with the Graduate Council meeting minutes.