

## How to register for classes in myWCU

Log in to myWCU:

The image shows a screenshot of the Western Carolina University website. At the top, the browser address bar displays 'www.wcu.edu'. A yellow callout box with a red arrow points to this address bar, containing the text 'Navigate to wcu.edu in your browser.' The website header features the Western Carolina University logo on the left and navigation links for 'News & Events', 'Support WCU', 'Quick Links', and 'Social Media' on the right. Below the header is a purple navigation bar with six main categories: 'DISCOVER About Western Carolina', 'APPLY Admissions & Aid', 'LEARN Academics & Support', 'EXPERIENCE Student Life & Services', 'COMPETE Athletics at WCU', and 'ENGAGE Community & Alumni'. The main content area features a large banner image of a teacher interacting with students in a classroom. Overlaid on this image is the text 'Meeting 'Rigorous Standards'' in a large white font, with a small building icon below it. Underneath, it says 'Teacher education programs granted continuing accreditation'. At the bottom of the page, there is a dark grey navigation bar with five buttons: 'INFO FOR FUTURE STUDENTS', 'INFO FOR CURRENT STUDENTS', 'INFO FOR FACULTY & STAFF', 'INFO FOR PARENTS & FAMILY', and 'INFO FOR ALUMNI & COMMUNITY'. The text 'Interested in joining the Western Carolina community? Our engaged and supportive' is partially visible at the very bottom of the page.



Click on Quick Links

News & Events

Support WCU

Quick Links

Social Media



DISCOVER

About Western Carolina

APPLY

Admissions & Aid

LEARN

Academics & Support

EXPERIENCE

Student Life & Services

COMPETE

Athletics at WCU

ENGAGE

Community & Alumni

# Meeting 'Rigorous Standards'



Teacher education programs granted continuing accreditation

INFO FOR  
FUTURE STUDENTS

INFO FOR  
CURRENT STUDENTS

INFO FOR  
FACULTY & STAFF

INFO FOR  
PARENTS & FAMILY

INFO FOR  
ALUMNI & COMMUNITY

Interested in joining the Western Carolina community? Our engaged and supportive



Click myWCU

STUDENT RESOURCES

- [myWCU](#)
- [OneStop](#)
- [Blackboard](#)
- [Email](#)
- [Library](#)
- [Academic Calendar](#)
- [Students Accounts](#)

MAPS & LOCATION

- [Main Campus](#)
- [WCU at Biltmore Park](#)
- [Campus Map](#)

FIND PEOPLE

- [Faculty and Staff Directory](#)
- [Student Directory](#)

DISCOVER  
About Western Carolina

APPLY  
Admissions & Aid

LEARN  
Academics & Support

Student Life & Services

COMPETE  
Athletics at WCU

# Meeting 'Rigorous Standards'



Teacher education programs granted continuing accreditation

INFO FOR  
FUTURE STUDENTS

INFO FOR  
CURRENT STUDENTS

INFO FOR  
FACULTY & STAFF

INFO FOR  
PARENTS & FAMILY

INFO FOR  
ALUMNI & COMMUNITY

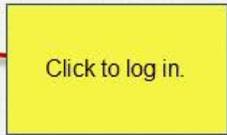


# myWCU

Home = myWCU

myWCU is a secure portal for Applicants, Students, Faculty and Staff designed to make accomplishing tasks and finding information easier.

*The best desktop experience is attained with Internet Explorer 9 or later, and Chrome 30.0 or later. The best mobile experience is attained with Chrome for Android and Safari for iOS Devices.*



All logged in users will have access to:

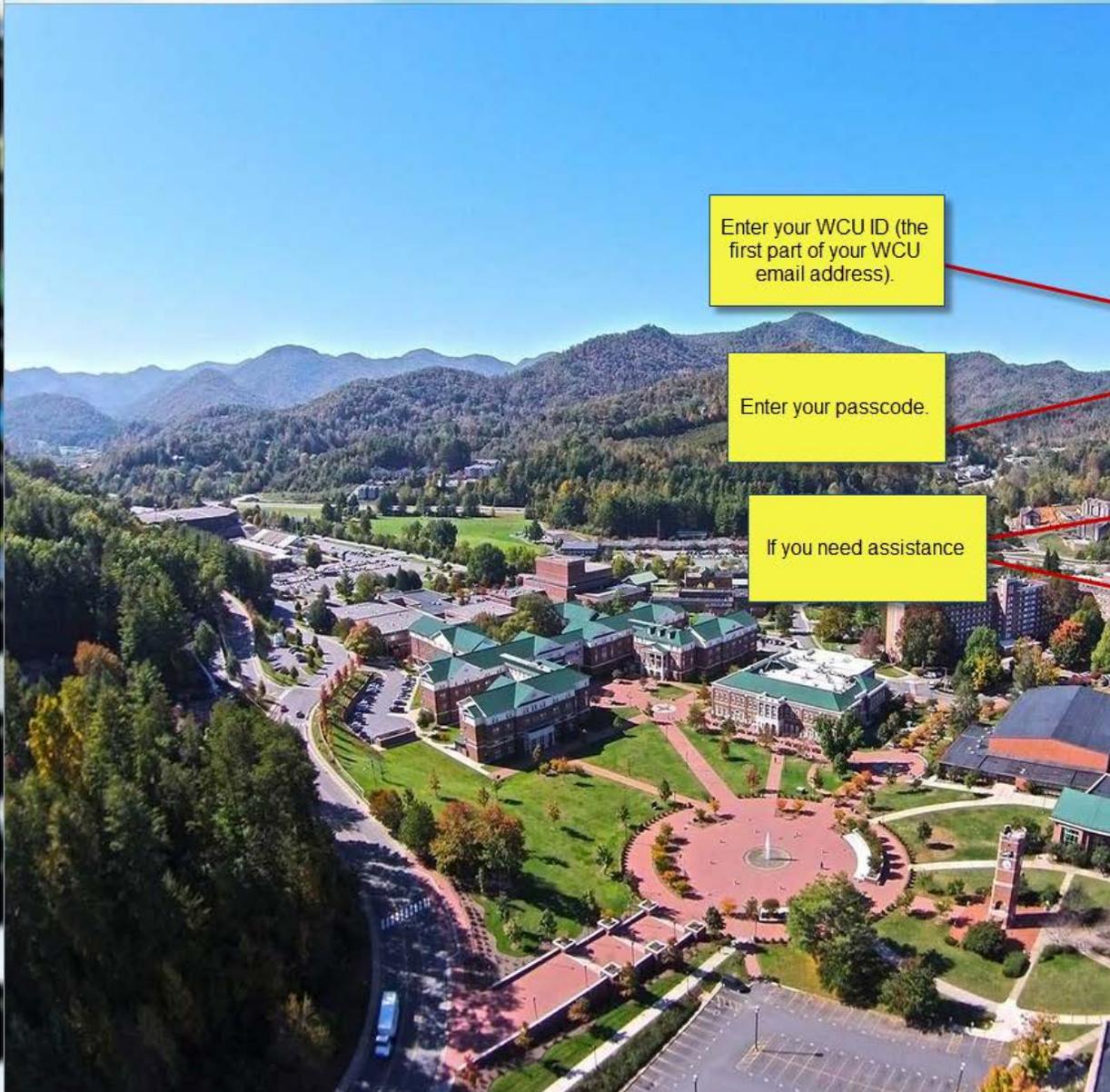
- Critical Dates and Deadlines
- Financial Aid Information
- Register or Withdraw from Class
- Check CatCard Balance and Add Cash
- Residence Hall and Meal Plan Details
- Academic Services
- Timesheets/Leave Reports
- University Services

## Frequently Asked Questions

### IT Support

Call the Help Desk  
 828.227.7487 local 866.928.7487 toll free  
 7:30am – 6:30pm Eastern M-F

Visit the Technology Commons  
 Chat and walk-in hours:  
<http://tc.wcu.edu/>



Enter your WCU ID (the first part of your WCU email address).

Enter your passcode.

If you need assistance



WCUid (e.g. @catamount.wcu.edu, @wcu.edu)

Password

Login

[Forgot or need to change your WCUid password?](#)

**Need Assistance?**

[Contact IT Help Desk](#)  
(828) 227-7487

[Contact Technology Commons](#)  
Ground Floor of Hunter Library

***As a reminder, IT will never ask you to confirm account information, such as username and password, through email.***

To find registration in myWCU:

The image shows a screenshot of the myWCU website interface. The browser address bar displays <https://home.my.wcu.edu/student/Pages/default.aspx>. The navigation bar includes links for Most Visited, WCU, myWCU, Blackboard, Banner, Catalog, Registrar's Office, and Proposal | Curriculog. The myWCU logo is prominently displayed in the top left. A yellow callout box with a red arrow points to the 'Menu' icon, stating: "To access the registration screen, click on Menu." Below the navigation bar, there are sections for Announcements, My CatCard, and My Account Summary. The My CatCard section shows a declining balance of \$0.00, block meals, and exchange meals. The My Account Summary section lists recent payments. A second yellow callout box with a red arrow points to the 'Menu' icon in a zoomed-in view of the My CatCard section, also stating: "To access the registration screen, click on Menu." The zoomed-in view shows the myWCU logo, the 'Menu' icon, and the 'Announcements' section. The My CatCard section in the zoomed view shows a \$2.00 payment and a \$2.50 payment. The My Blackboard Updates section shows 'Budget 101'.

myWCU

Menu

To access the registration screen, click on Menu.

Announcements

There were no announcements found.

View All Announcements

My CatCard

Meal Plan \$ Ca

Declining Balance ⓘ \$0.00

Block Meals ⓘ 0

Exchange Meals ⓘ 0

My Account Summary

RECENT PAYMENTS:

(C)Web credit card payment  
06/21/2016

(C)Web credit card payment  
06/20/2016

(C)Web credit card payment  
06/09/2016

(C)Web credit card payment  
06/07/2016

myWCU

Menu

To access the registration screen, click on Menu.

Announcements

There were no announcements found.

View All Announcements

My CatCard

\$2.00  
Payment

\$2.50  
Payment

Meal Plan \$ CatCard

My Blackboard Updates

My Gra

Budget 101

Menu

Feedback

0 Notifications

Search

Announcements

There were no announcements found.

View All Announcements

Quick Links

- Health Services Patient
- Portal
- University Catalog

Click on Classes & Registration

- STUDENT
- ACADEMIC SUCCESS
- ACCOUNTS & PAYMENTS
- ATHLETICS
- CLASSES & REGISTRATION
- FINANCIAL AID
- HOUSING
- HUNTER LIBRARY
- MY ROLES
- OTHER REQUESTS & TASKS
- PERSONAL INFORMATION
- SERVICES & SUPPORT

My CatCard

My Blackboard Updates My Grades

This inset screenshot shows a portion of the myWCU website interface. It features the myWCU logo at the top, a search bar, and a navigation menu with the following items: STUDENT, ACADEMIC SUCCESS, ACCOUNTS & PAYMENTS, ATHLETICS, CLASSES & REGISTRATION (highlighted with a yellow box and a red arrow), FINANCIAL AID, HOUSING, HUNTER LIBRARY, MY ROLES, and OTHER REQUESTS & TASKS. Below the menu, there are sections for 'Announcements' (stating 'There were no announcements found.'), 'My CatCard', and 'Declining Balance' (showing '\$0.00').

Click on Classes & Registration

My Account

RECENT PAYMENTS

- (C)Web credit 06/21/2016
- (C)Web credit 06/20/2016
- (C)Web credit 06/09/2016
- (C)Web credit 06/07/2016

Announcements

There were no announcements found.

View All Announcements

My CatCard

Meal Plan \$ CatCash

Declining Balance \$0.00

Search

STUDENT

ACADEMIC SUCCESS

ACCOUNTS & PAYMENTS

ATHLETICS

CLASSES & REGISTRATION

Classes & Registration Home

Access UNC Online

Add or Drop a Course

Apply for Graduation

Check Registration Status

Find a Registrar's Office Form

Order Textbooks from the Bookstore

Register for Classes

Search the Schedule of Classes

Search the University Catalog

Submit a Course Evaluation

View Bookstore Rentals

View My Schedule

Announcements

There were no announcements found.

View All Announcements

Quick Links



Health Services Patient

Portal



University Catalog

My CatCard

Declining Balance \$0.00

Block Meals 0

Exchange Meals 0

My Account Summary

RECENT PAYMENTS:

(C)Web credit card payment  
06/21/2016

(C)Web credit card payment  
06/20/2016

(C)Web credit card payment  
06/09/2016

(C)Web credit card payment  
06/07/2016

Search

STUDENT

ACADEMIC SUCCESS

ACCOUNTS & PAYMENTS

ATHLETICS

CLASSES & REGISTRATION

Classes & Registration Home

Access UNC Online

Add or Drop a Course

Apply for Graduation

Check Registration Status

Find a Registrar's Office Form

Announcements

There were no announcements found.

My CatCard

Declining Balance \$0.00

Block Meals 0

Exchange Meals 0

Click Add or Drop a Course

Click Add or Drop a Course

Browse

Personal Information | **Student** | Accounts and Payments | Financial Aid | Instructor | Advisor | Employee | WebTailor Administration

## Select Term

Home > Select Term

Select a Term:

Select the registration term

Submit

Click submit

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RELEASE: 8.7.1

Browse

Personal Information | Student | Accounts and Payments | Financial Aid |  |  |  |

## Alternate PIN Verification

Home > Student > Registration > Add/Drop Classes

Fall 2016  
Jun 21, 2016 12:47 pm



- Continuously enrolled students should check their email to see their earliest possible registration date.
- Students attempting to register after three or more semesters of non-attendance must reapply and be readmitted before being permitted to register. Please contact either the Undergraduate Admissions Office or the Graduate Office of Admissions about readmission.
- Newly admitted students (including readmitted students) should consult the Student Registration Guide to determine their earliest possible registration date.

Please enter your Alternate Personal Identification Number (PIN) for verification, then click Login.

Alternate PIN:

Submit

Enter the alternate PIN provided by your advisor. If you don't have this number, please contact your advisor or the Advising Center.

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RELEASE: 8.5.1.2

Browse

Personal Information | Student | Accounts and Payments | Financial Aid | Instructor | Advisor | Employee | WebTailor Administration

## Add/Drop Classes

Home > Student > Registration > Return to Add/Drop

Fall 2016  
Jun 21, 2016 12:54 pm

Use this interface to add or drop classes for the selected term.

**Add Courses:** To add a class, enter the Course Reference Number (CRN) in the Add Class table or click Class Search to review the class schedule. **Paired Courses:** Co-requisites and linked/lab courses require that you register for both sections simultaneously.

**Course Drops & Course Withdrawals:** Failure to drop a class before the add/drop deadline will necessitate a withdrawal. Withdrawals remain on the transcript with a grade of W and affect tuition surcharge and satisfactory academic progress. Drop and withdrawal deadlines are published on the [Registrar's site](#).

**Course Waitlists:** Some courses are supported with course waitlists. If you waitlist for a course and a seat becomes available, you will be notified via Catamount email. You must claim the seat within 24 hours of receiving notice or the next person on the waitlist will be offered the seat. If you miss the deadline, you must re-register for the course.

**Distance Education:** There may be additional requirements for Distance Education courses for verification of student identity for proctored examinations.

If you have already obtained the five-digit CRNs for the courses, enter them in these boxes.

[Add Classes Worksheet](#)

CRNs

<input type="text"/>									
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Submit Changes

Class Search

Reset

If you need to look up courses, click class search or open a separate browser tab and go to [schedule.wcu.edu](http://schedule.wcu.edu).

[View Holds](#)

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RELEASE: 8.5.1.2

Browse

Personal Information | Student | Accounts and Payments | Financial Aid | Instructor | Advisor | Employee | WebTailor Administration

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**Distance Education:** There may be additional requirements for verification of student identity for proctored examinations.

Linked courses (usually lecture/lab courses) must be entered simultaneously, as must corequisite courses.

### Add Classes Worksheet

CRNs									
80344	80186	80187							

Submit Changes | Class Search | Reset

After entering the CRNs, click Submit Changes.

View Holds

Browse

Personal Information | Student | Accounts and Payments | Financial Aid | Instructor | Advisor | Employee | WebTailor Administration

## Add/Drop Classes

Home > Student > Registration > Return to Add/Drop

Fall 2016  
Jun 21, 2016 01:13 pm

**Use this interface to add or drop classes for the selected term.**

**Add Courses:** To add a class, enter the Course Reference Number (CRN) in the Add Class table or click Class Search to review the class schedule. **Paired Courses:** Co-requisites and linked/lab courses require that you register for both sections simultaneously.

**Course Drops & Course Withdrawals:** Failure to drop a class before the add/drop deadline will necessitate a withdrawal. Withdrawals remain on the transcript with a grade of W and affect tuition surcharge and satisfactory academic progress. Drop and withdrawal deadlines are published on the [Registrar's site](#).

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**Distance Education:** There may be Distance Education courses for verification of student identity for proctored examinations.

These messages indicate successful registration for the selected courses.

### Current Schedule

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade Mode	Title
**Web Registered** on Jun 21, 2016	None	80344	ANTH	251	01	Undergraduate	3.000	Regular Grading	Intro Forensic Anth
**Web Registered** on Jun 21, 2016	None	80186	BIOL	140	07	Undergraduate	4.000	Regular Grading	Principles of Biology I
**Web Registered** on Jun 21, 2016	None	80187	BIOL	140	30	Undergraduate	0.000	No Grade	Principles of Biology I-LAB

Total Credit Hours: 7.000  
 Billing Hours: 7.000  
 Minimum Hours: 0.000  
 Maximum Hours: 18.000  
 Date: Jun 21, 2016 01:13 pm

This shows the total hours for which you have registered.

### Add Classes Worksheet

CRNs

<input type="text"/>										
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Submit Changes | Class Search | Reset

Browse

Personal Information | Student | Accounts and Payments | Financial Aid | Instructor | Advisor | Employee | WebTailor Administration

## Add/Drop Classes

Home > Student > Registration > Return to Add/Drop

Fall 2016  
Jun 21, 2016 01:13 pm

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**Distance Education:** There may be additional fees associated with the verification of student identity for proctored examinations.

If you wish to drop a course click the down arrow, select Web Drop, and click Submit Changes below.

### Current Schedule

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade Mode	Title
**Web Registered** on Jun 21, 2016	None	80344	ANTH	251	01	Undergraduate	3.000	Regular Grading	Intro Forensic Anth
**Web Registered** on Jun 21, 2016	Web Drop	80186	BIOL	140	07	Undergraduate	4.000	Regular Grading	Principles of Biology I
**Web Registered** on Jun 21, 2016	None	80187	BIOL	140	30	Undergraduate	0.000	No Grade	Principles of Biology I-LAB

Total Credit Hours: 7.000  
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Maximum Hours: 18.000  
Date: Jun 21, 2016 01:13 pm

### Add Classes Worksheet

CRNs

<input type="text"/>									
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Submit Changes | Class Search | Reset